Minutes of the Monthly Business Meeting of the WESTSIDE CENTRAL OFFICE

May 2, 2016 at 7:00 p.m.

Meeting opened with a moment of silence, followed by the Serenity Prayer:
"*God, grant me serenity to accept the things I cannot change, courage to change the things I can, and wisdom to know the difference*."

- Introductions – John H. (chair), Mark L., Charlie F., Renee K, Janice
    - Charlie F. recorded the minutes, in John C.'s absence

  John H. read the minutes of the monthly business meeting held on April 4, 2016. Following his reading:

  Motion, second and carried (MSC) to accept the minutes, as drafted.

- Treasurer Report: John H
    - Reviewed income and expenses for month and year to date
    - Current balance of $2,416.40
    - **MSC** to accept the Treasurer's Report, as presented

- Chair Report: None
- Co-Chair Report: (Vacant)
- Board Report: By Mark
    - Joe has resigned from the board due to his busy schedule
    - Board currently consists of three members: Mark, Nick and John H.
    - Board meeting to be held tonight after the business meeting
    - Printed meeting schedules are being worked on
    - Still in need of a volunteer to man the office on the second Saturday of the month
    - Annual report to be submitted to the State of Oregon soon
- CPC Report: Presented by John, in Nick's absence. Nick was invited to make a presentation to Clackamas County drug court but he declined, as Oregon City is outside Westside Central Office's geographic area. He expects to be invited back to City of Beaverton's drug court in near future.
- Public Information Committee Report: (Vacant)
- Corrections Committee Report: (Vacant)
- Treatment Facilities Report: (Vacant)
- 12th Step Call Committee Report: (John H) has prepared flyers for the 12th Step Workshop scheduled for June 4. He has one speaker lined up for the workshop and is looking for another.
- Hotline Committee Report: (John H) Not a lot to report; one more person volunteered for hotline work this past month
- IT Committee Report: Mark recapped activity for the past month. Website averaged 98 views per day the past month. Websites has recently experienced some problems caused by the "Meetings Near You" address, which has resulted in crashing the web site. Mark has been working on a fix for the problem.
- Outreach Committee Report: (Renee K) She has been advertising the various open positions at the Westside Office. She also reported that the sandwich board frame (to advertise the Office location) is complete and she will be meeting with Haley to have the graphics added to the board. Mark has verified with the City of Beaverton that there is no legal issue with use or placement of the sandwich board, and he will be checking with the landlord as well.
- Newsletter Committee Report: (Vacant)
- Activities Committee Report: (Vacant)
- Literature Committee Report: (Vacant)
- Finance Committee Report: Mark reported that contributions are up, but otherwise had nothing to report.

Old Business:
- Elections: John H reviewed the open Service positions and suggested sobriety for each position.
    - Chair person needed, nobody available – 4 years or more
    - Co-Chair needed, not voted on this meeting – 2 years or more

- Activities Chair, nobody available – 2 years or more
- Corrections Committee Chair, nobody available – 2 years or more
- Treatment Facilities Chair, nobody available – 2 years or more
- Literature Committee Chair, nobody available – 2 years or more
- Newsletter Committee Chair, nobody available – 2 years or more

- Seventh Tradition and AA related announcements

New Business:

- Renee K – advised that funds are needed to complete the sandwich board. After discussion,

    - **MSC** to appropriate $100 to the Outreach Committee to be used for advertising purposes including adding graphics to the sandwich board.

There being no further business, the meeting adjourned at 7:40 p.m., with the group reciting the Responsibility Statement.

Yours In Service,

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Charlie F., for the secretary