approved as amended

Westside Central Office
Business Meeting Minutes
September 18, 2017

Chair opened meeting with serenity prayer at 7pm.

Attendees: Mark L. (WCO), Bill L. (CSR), Marilyn H., Renee K., Tim S. (WCO), Nick F. (WCO), Marilyn D. (WCO), Doug B, Carla M. (WCO), Pat G.

Reviewed minutes from August 2017. Changes noted and will be made to August 2017 minutes (by Mark L. ? - not sure who took the minutes of the August meeting).

Treasurers Report: Report given by Mark L., as John wasn't able to be here. Changes to dates on expenses as per Nick F's suggestion. John will be updating. Treasurers report was accepted with amendments.

Chair Report: Carla wasn't able to make the assembly, so Nick attended and gave the WCO report in her stead.

> Nick reported on his group using the square for 7th tradition. Using it since 2013 and have increased their contributions by 43%. 7th tradition workshop was held, and there is a lot of information regarding what "fully self-supporting" means, and there are documents on the WCO website.

Board Report: (Mark L.), Aug 27th 7th tradition workshop. We joined Dist 23 in putting on this annual workshop. 11 people attended and it was very interesting. You can download the info from the web. All 1 year positions are open as of tonight. Still need a volunteer to work the office on 5th Sat of the month 12-4. Our report to the Oregon Secretary of State is due, as is the PO box fee.

Hotline Report (Tim S.) - nothing to report. Still going strong. It was asked if everyone sends emails to the chair when they take a call. There is no standard. Some do and some don't.

H&I Report: Not the chair (position open) but Marilyn H. is bringing meeting directories to some facilities (Acadia) and suggests making old directories available for that use.

IT report: (Mark L.) hotline received 38 calls. 1,476 visitors on website. 121 views per day on average.

Finance committee: (Mark L.) most of the work is done in Oct as that is when the budget for the following year is created. Budget is submitted in Nov, and voted on in Dec.

The following service committees have a vacant Chair. Information given by attendees:

- Cooperation with the Professional community
- Public Information
- Corrections - there is a conference coming up for the Oregon Area. Oct 7th 9-3pm. 790 Marion Street, Salem
- 12th Step Call Committee
- Outreach
- Newsletter
- Activities
- Literature

Old Business

- Elections (see attached sheet for list)
  Recording Secretary - Marilyn stood for position and was voted in.
  Hotline Chair - Tim S. stood for position and was voted in.

7th tradition

Ad hoc committee - recommending changes to guidelines Re: more electronic distribution of minutes and agendas. Printing only a few copies at discretion of Chair. They will have a full report at the October meeting.

Motion to close