Westside Central Office Business Meeting Minutes

7pm-8pm, October 2, 2017

Open meeting at 7:00pm with the Serenity Prayer

Attendees: Mark L (President of the Board, IT Chair, Finance Chair), Bill (Disorderly Conduct Rep.), John H (Treasurer), Doug B (RAM Rep.), Jim (Area Chair, Alt. Delegate), Tony (Men's Serenity Rep.), Carla M (Women's Journey in Recovery Rep., Chair), and Tim (Hotline chair).

Minutes: Reviewed Minutes from last meeting. **Amended motion passes unanimously.**

Treasurer Report: Presented by John H. Motion to accept treasurer report. **Motion passes unanimously.**

Board Report: Presented by Mark L. Current office building has been sold to the city of Beaverton and the sale will close January 4. City is planning to demolish Ludemen's next door. The city plans to develop the whole area. There is a good possibility the WCO will be asked to leave or have a rent increase. Board elections have been deferred until February 2018 Board Meeting.

Hotline Committee: John W had an emergency and has been hospitalized for the last few weeks. The hotline could use some help picking up the slack. The WCO needs people in the day to answer the hotline. Tim is announcing at meetings and also mentioning the WCO has positions available.

IT Committee: Presented by Mark L. Website had 1,504 visitors visiting 3,921 web pages. Traffic has gone up from last month. Most people are looking for meetings. People looking for meetings is over 1,000. The Hotline's billing cycle is through Oct 15. The WCO used 99 out of 300 minutes. 13 days left in billing cycle, so the WCO should exceed its average.

Finance Committee Report: Presented by Mark L. Currently working on the 2018 budget. Committee chairs should let Mark know if they need any changes to their budgetary needs. A proposed budget will be presented at November's business meeting.

News from Open Committees: Literature – WCO offers a free card on safety in AA. It is good to have one on hand for your group. You can also download it off the internet.

Old Business: Elections. No new positions filled.

Seventh Tradition Observed.

Announcements:

- There are open position for Oregon Area: CPC North, Hospitals Co-Chari, Treatment and facilities North, Newsletter Chair, Finance Committee Assistant Chair, and Translation Interpretation Co-Chair. If you are interested contact chair@aa-oregon.org. The Oregon Area website will have the qualifications. Resumes will be accepted until October 18th. November assembly is the Red Lion in Salem. Rotations into new positions will occur then.

New Business: Motion: "Form an Ad Hoc Committee to search for a new office space." Requirements: Locate a new office space in or close to Beaverton that fits the WCO budget. The monthly rent should not exceed $350/ month. Needs to have own space, not shared. There needs to be enough room for literature, desk, file cabinets, and must be ADA compliant. Mail box required. **Motion passes unanimously.** Mark and John will be on ad hoc committee.

Motion: "Approve ad hoc committee's suggestion for electronic copies of business meeting package." **Motion pass unanimously**.

Motion to close. Close with Responsibility Statement.

A.A. Service Opportunities at the Westside Central Office

The Westside Central Office (WCO), an A.A. Central/Intergroup Office serving the western Portland, Oregon metropolitan area, has the following service position opportunities:

Co-Chair – If Chair resigns or is unable to serve for any reason, the Co-Chair steps in and assumes Chair duties and responsibilities; records WCO business meeting minutes in absence of recording secretary (2 or more years continuous sobriety suggested, serves through September 30, 2018).

12 Step Call Committee Chair - Maintains a list of 12th Step Volunteers for participating groups; receives calls from Hotline volunteers; and refers 12th Step volunteers to incoming calls (2 years or more continuous sobriety suggested, serves through September 30, 2017).

Activities Chair - Brings suggestions for WCO-sponsored events to Co Reps for approval; Organizes volunteers to host activities; Finds the facilities to host activities; Prepares flyers for distribution to A.A. community for events (2 years or more continuous sobriety, serves through September 30, 2017).

Cooperation with the Professional Community Committee Chair - Hosts A.A. presentations to professionals, such as health care workers, counselors, law enforcement, etc. who come into contact with active alcoholics (2 years or more continuous sobriety suggested, serves through September 30, 2018).

Corrections Committee Chair - Carries the A.A. message to alcoholics behind the walls of correctional institutions (2 years or more continuous sobriety suggested, serves through September 30, 2018).