PASSED AS Amended

Westside Central Office Business Meeting Minutes

7pm-8pm, December 5, 2016

Open meeting at 7:00pm with the Serenity Prayer

Attendees: Nick F (Secretary of the Board, Tonight's Facilitator), Mark L (President of the Board, IT Chair, Finance Chair), Bruce (Liaison for District 31), Bill (Filling in for Lauren – Disorderly Conduct Liaison)

Minutes: Reviewed Minutes from last meeting. Motion to accept minutes as submitted. **Motion passes unanimously.**

Treasurer Report: Presented by John H. Motion to accept treasurer report. Amendment made by Mark L to correct $79.20 in July from Literature Purchases to Lit Meeting Schedules. **Amended motion passes unanimously.**

Board Report: Presented by Mark L. The office volunteer positions have all been filled, but the group needs an alternate. Anyone wanting to volunteer should contact the website (www.westsidecentraloffice.com). The office will be closed on December 24 (Christmas Eve) and WCO will be open normal hours for New Year's Eve.

Hospital and Institutions Committee: H&I meeting downtown at library last Wednesday of the month.

IT Committee: Presented by Mark L. The hotline used 37/300 prepaid minutes for December. WCO used 81 mins for its current billing cycle. The website had 1,073 visitors or 98 per day. The website renewal went up as the WCO did not receive its normal discount.

Finance Committee Report: Presented by Mark L. Motion to increase Web & E-Mail budget from $100 to $111.05 to cover hosting company's raised price. **Motion passes unanimously.**

Corrections Committee: No current Chair. Announcement by Bruce: Washington County jail now allows AA meeting speakers who have been attained by Washington County 5 years or later to attend meetings. Use to be not at all.

Newsletter: Mark is still writing the newsletter, but is looking for a replacement. Also, the group is looking for original content to be added. If interested please contact westsidecentraloffice@gmail.com.

Old Business: Elections – No one elected to an open service position.

2017 Budget: Mark L motioned to approve current 2017 budget. Items that have changed from the 2016 budget are the PO Box increased by $5 to include a price increase, Lic. & Gov't Fees increased by $400 to file for a 501C3 (Advantages of the 501C3: Beaverton will wave business filing fee. It is just a one-time fee, not continuous so it will save the WCO money in the long run. Google ad available for non-profits.), and a $200 increase for office improvement. Motion to vote for budget all at once and not itemized. **Motion passes unanimously.**

Seventh Tradition Observed.

New Business: Mark L to present new motion: Run an A.A. ad in one or more community newspapers after New Year's Day 2017. During the week of September 10, 2015 (the week after Labor Day), WCO ran an ad in the following weekly newspapers: Beaverton Valley Times, Forest Grove News Times, Hillsboro Tribune, Lake Oswego Review, Tigard-Tualatin Times, West Linn Tidings. The ad appeared in both their print and online newspapers. The cost to run the classified ad was $38.75. After the ad ran, we learned that we could have included the Wilsonville Spokesman newspaper for an additional $6.25 or $45.00 total. The cost will not exceed $60 and will come out of the CPC budget. **Motion passes unanimously**.

Amendment: We also passed the Motion on the Next Page.

Close with Responsibility Statement.

Passed

To: Westside Central Office

From: Mark L, I.T. Chair

Motion: Increase Web & Email budget by $11.05.

Current Practice: The Web & Email budget is currently $100.

Intent and Purpose: The website hosting company raised their prices. The renewal cost us $111.05. The I.T. Chair made an executive decision and paid it on 11/17/2016.

Budgetary Impact: $11.05