Westside Central Office
Business Meeting Minutes 4/7/12

Introductions

Bob, Co-chair
Mark, Chair
John, Treasurer
Andrew, Rec. Secretary
Joe, Literature Rep.

Treasurer's Report, John

Andrew made motion to approve treasurer's report, seconded by Bob

Co-chair Report, Bob

Left WCO pamphlets at Surrender group, also added Surrender group to the WCO online meeting schedule

Board Report, Mark

Received income report from Department of Justice, has to be completed and returned by May 15th

Outreach Committee, Mark

April meeting will still be focused on Operation:Beaverton, which is an attempt to continue to add Beaverton meetings to the WCO meeting schedule

Discussed adding Outreach meeting directly following the WCO business meeting, also to provide Literature on hand during those two hours to people/groups needing it. It is unknown whether the church is available for the following hour (hour directly after WCO business meeting) so contact to the church must be made before a change can be authorized

Literature Committee, Joe

WCO sold three Big Books, and three 12 by 12's to a Men's Stag member who was delivering them to a treatment center in SW

IT Report, Mark

Added new menu item to WCO website called "Fellowship", and it contains three categories. First is "Announcements", which contains AA related announcements, with links to flyers, etc. Second is "Events Calendar", which has a monthly calendar with various AA events posted. And third is "WCO News", which contains news items.

Started contacting Westside AA districts to see if they wanted to add their district meeting schedule to WCO's website

Ad-Hoc Committee

Joe and Mark met on thursday evening and devised a plan to get the WCO guidelines done

Report for Ad-Hoc committee to return with said guidelines is the May WCO business meeting

Old Business

Open positions discussed and availability recognized
Andrew W. voted in as Activities Chair unanimously
Joe S. voted in as P.I. Chair unanimously

Motion to close made by Bob, seconded by John

WESTSIDE CENTRAL OFFICE TREASURER'S REPORT 4/7/2012

INCOME	Group #	Jan	Feb	March	April	May	June	July	August	September	October	November	December		2012 YTD
7th Tradition		$43.00	$25.00	$33.05											$101.05
Beaverton AA Group															$0.00
Hope No Smoke	121958		$2.00												$2.00
Men's Serenity	632347		$50.00												$50.00
Nutbuckets	649466														$0.00
Women's Journey in Rec															$0.00
Literature Sales		$125.28	$30.00	$89.83											$245.11
(Literature Purchases)			($300.16)												($300.16)
TOTALS		$168.28	($193.16)	$122.88	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		**$98.00**

EXPENSES	2012 Budget	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December	YTD 2012	Remaining Balance
Chair	$65.00	$42.98												$42.98	$22.02
Secretary	$25.00													$0.00	$25.00
Treasurer	$25.00													$0.00	$25.00
Post Office Box	$76.00			$76.00										$76.00	$0.00
Rent - Meeting Room	$120.00	$10.00	$10.00	$10.00										$30.00	$90.00
Telephone	$150.00	$11.25	$11.03	$11.03										$33.31	$116.69
Web & E-Mail	$100.00	$63.72												$63.72	$36.28
Ins., Lic. & Gov't Fees	$100.00													$0.00	$100.00
Area 58 Assemblies	$200.00													$0.00	$200.00
Outreach - committees	$125.00			$23.50										$23.50	$101.50
TFC	$0.00													$0.00	$0.00
PI	$0.00													$0.00	$0.00
CPC	$0.00													$0.00	$0.00
GVR	$0.00													$0.00	$0.00
Literature Expenses	$50.00													$0.00	$50.00
Misc.	$0.00													$0.00	$0.00
Activities	$0.00													$0.00	$0.00
Prudent Reserve	$0.00														
TOTALS	$1,036.00	$127.95	$21.03	$120.53	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$269.51	**$766.49**

														Approved Budget Not Yet Spent:	**$766.49**
Beginning Bal. (1/1/12)	$939.81	**	***Outstanding Expenses***			$0.00									
Deposits/Credits	$98.00		February Rent			$10.00		**Donations**		$153.05				**1/1/12 LITERATURE INVENTORY**	**$ 260.72**
Withdrawals/Debits	$269.51		***Outstanding Deposits***			$0.00		**Expenses**		$269.51				**2012 YTD LITERATURE COST**	**$ 300.16**
														2012 YTD LITERATURE SALES	**$ 245.11**
Sub total	**$768.30**		**Ending Balance**			**$758.30**		**Net Income**		**($116.46)**				**LITERATURE ACCOUNT BALANCE**	**$ 315.77**
														COST OF CURRENT INVENTORY	$ 315.77
***Consists of:*															
Bank Account	*$ 659.59*											*Beginning Literature Inventory Balance adjusted by*			
Cash on Hand	*$ 19.50*											*$20.38 to correct discrepancies in pamphlet*			
Literature Inventory												*costs from 2011*			
at Cost	*$ 260.72*														

Prepared by John W.
4/6/2012