Approved as amended

Westside Central Office
Business Meeting Minutes
4/1/13

7:00 pm - open the meeting with the Serenity Prayer

Introductions -

Bob, Chair
Derek, PI
Andrew, Activities
Kevin, IT co-chair
John, Treasurer
Nick, CPC
Mark, IT and Outreach chair
Joe, LIT
Tony, Mens Serenity Rep.

Review minutes from previous business meeting -

Amendment - in the CPC report, it says Nick(cpc) had created a map of doctors offices on google maps, but the report should read that he was going too.

Motion to accept minutes by Derek, 2nd by Nick

Treasurer's Report, John -

Motion to accept made by Derek, 2nd by Nick

Chair Report, Bob -

Nothing to report

Board Report, Mark -

The Board meeting was held prior to the business meeting, Kevin was voted in as IT Co-chair, also the board formed an ad-hoc committee to create a job description for an office manager

Activities, Andrew -

WCO is going to have another 7th tradition workshop in the summer, hopefully it will be an annual thing, also in the works of doing a co- activity where district 23 and WCO make a group trip out to the Oregon Area Archive house in St. Helens

Finance, John -

Nothing to report

IT, Mark -

41 of 300 minutes were used on the hotline this month, and 20 views a day in March for the website, which is the lowest since the beginning of the website

LIT, Joe -

Sold district 37 25 big books, district 23 miscellaneous literature, a total of around 250, and sold the Milwaukie group pamphlets

Outreach, Mark -

Outreach will be giving a presentation at the RAM group on April 20th at 9:30 am,

also Outreach is working on getting the printed meeting schedules

PI, Derek -

PI last month gave 2 presentations at Aloha high school, 3 at Southridge, and 1 at Insight

CPC, Nick -

Created an interactive map for doctors offices on the west side, it is available on google docs. Talked to the Oregon Area CPC North chair and asked if they could fill in the gaps for districts who don't have a CPC chair. Also created a call script and am going to get with each districts CPC chair to have them make phone calls

TF, Ken -

nothing to report

Newsletter, Hailey -

The newsletter is going very well, it needs more submissions of info. Also asking people to tell their group to get more people on the email list

Old Business

Elections -

Open positions - Co-chair, hotline, 12 step call, corrections

No availability of attendees

New Business

Nick(cpc) - Motion to make the CPC budget 125$ for the 2013 calendar year, 2nd Derek

Motion Passes

Motion to close made by Mark, 2nd by Nick

WESTSIDE CENTRAL OFFICE TREASURER'S REPORT 4/1/2013

INCOME	Group #	Jan	Feb	March	April	May	June	July	August	September	October	November	December		2013 YTD
7th Tradition		$35.00	$103.00	$36.80											$174.80
AA Member Anon Contribution															$0.00
Beaverton AA Group	111651														$0.00
Dive Into It	177583	$300.00													$300.00
Hope No Smoke	121958														$0.00
Men's Serenity	632347														$0.00
Nutbuckets	649466														$0.00
Recovery In Motion	600248														$0.00
Women's Journey in Rec	638942	$10.00		$10.00											$20.00
Literature Sales		$75.20	$110.04	$172.88											$358.12
TOTALS		$420.20	$213.04	$219.68	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		**$852.92**

EXPENSES	2013 Budget	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December	YTD 2013	Remaining Balance
Chair	$65.00													$0.00	$65.00
Secretary	$25.00													$0.00	$25.00
Treasurer	$25.00													$0.00	$25.00
Post Office Box	$76.00			$78.00										$78.00	($2.00)
Rent - Meeting Room	$300.00	$25.00	$25.00	$25.00										$75.00	$225.00
Telephone	$150.00	$10.18	$10.18	$10.18										$30.54	$119.46
Web & E-Mail	$100.00													$0.00	$100.00
Ins., Lic. & Gov't Fees	$100.00													$0.00	$100.00
Area 58 Assemblies	$200.00													$0.00	$200.00
Outreach - committees	$125.00													$0.00	$125.00
TFC	$0.00													$0.00	$0.00
PI	$150.00		$37.36											$37.36	$112.64
CPC	$0.00		$43.32											$43.32	($43.32)
GVR	$0.00													$0.00	$0.00
Literature Purchases	$1,000.00	$380.00	($80.68)	$526.44										$825.76	$174.24
Literature Expenses	$50.00													$0.00	$50.00
Misc.	$0.00													$0.00	$0.00
Activities	$200.00													$0.00	$200.00
TOTALS	$2,566.00	$415.18	$35.18	$639.62	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,089.98	**$1,476.02**

Approved Budget Not Yet Spent: $1,476.02

BANK		ASSETS & LIABILITIES AS OF 4/1/2013			2013 YTD Financials				1/1/13 LITERATURE INVENTORY	$ 360.59
Beginning Bal. (1/1/13)	$1,248.71									
Deposits/Credits	$852.92	Checking Account	$ 1,011.65		**Donations**		$494.80		**2013 YTD LITERATURE COST**	**$ 825.76**
Withdrawals/Debits	$1,089.98	Literature Inventory	$ 828.23		**Lit. Sales**	+	$358.12		**2013 YTD LITERATURE SALES**	**$ 358.12**
		Total Assets		$1,839.88	Expenses	-	$1,089.98			
Current Balance	**$1,011.65**				**Net Income**		**($237.06)**		**LITERATURE ACCOUNT BALANCE**	**$ 828.23**
less prudent reserve	$ (600.00)	Liabilities	None						COST OF CURRENT INVENTORY	$ 828.23
Available Cash	*$ 411.65*									

Prepared by John W.
4/1/2013