WCO Business Meeting **Monday November 4th ,2013**

Opening - Serenity Prayer 7:00 PM

Introductions:. Joe S. (Literature Chair), Daphne (HNS rep), Dick (District 31 liason), Josh (Milwaukie group rep), Ben (12th Step Committee Chair), Nick (WCO Chair), Hailey (Newsletter), Susan (Women's acceptance), Derek (District 10 rep, WCO PI), Whitney (Secretary), Andrew (Hotline Chair), Mark L. (Finance Chair, IT Chair). Total votes 11

Review of Minute from 10/7/2013

Treasurer's Report Mark L. -Motion to accept Josh - 2nd by Daphne - Approved

Chair Report - Nick F. - Organized folders/flyers from previous chair. Printed out ballots and group registration forms.

Co-Chair Report - OPEN

Literature Chair Report - Joe - Sold books to Acadia treatment group and PI workbooks to Dist. 10. Also has literature pricing sheets available.

Board Report - Mark L. - Looking for IT and IT Co-Chair. Currently serving as IT, still needs Co-Chair. Look on website for job description. 1 year position.

Activities Chair Report - OPEN

PI Chair Report - Derek - Setting up presentations next month- presentations tomorrow.
Ben- Gave Derek's email to students.
Mark- Sent application into public access runs for tv.

12th Step Chair Report- Ben - Lots of sign ups through website. 1 call through hotline last month. Female looking for a meeting. Communication was set up.

Hotline Chair Report - Andrew - Not much going on. Hasn't taken any calls. Sent email to other volunteer, she said it was good. Online form for hotline.
Mark- Took a call from a man looking for a meeting. John hooked him up w/ a group.
John takes a lot of calls during the day.
Joe- Link on website?
mark- Yes, links to other intergroups and online intergroups.
Josh-you need help?
Andrew- Need more alternates. Trying to relieve John and Mark
Josh- Is there a schedule?
Andrew- Yes. After you sign up, I am notified and I contact them to set up time blocks.

IT Report- Mark L. - Hotline is active; 141 minutes/ 2nd most in billing cycle. Website; 422 visitors/ 2nd most this year. 1,338 views: 43 per day, 3.17 pages average. Upper trend. Added views after PSA

Outreach Chair - OPEN

CPC Chair Report - OPEN-

Newsletter Report - Hailey - Going out. 83 subscribers. Print outs for next month for people to sign up or tell people to subscribe on the website.

Finance Report - Mark L. - Proposed budget for 2014
New: - literature expenses, mileage @ $.565/ mile. 33 miles/ month around $225
- meeting schedules $320. about 600 schedules.

Old Business
Elections:
Co-Chair: OPEN
Board of Directors (1 position to fulfill treasurer term): OPEN
Activities Chair: OPEN
Corrections committee Chair: Josh!
Outreach Chair: OPEN
Treatment Facilities Chair: OPEN
Cooperation with the professional community: OPEN

Motion to increase literature budget from $1,700 to $2,500. Tabled from October business meeting. We do not have the money.
Motion passed.

7th Tradition/AA Related Announcements
District 31 (Dick) to talk with Josh for Corrections meeting.

New Business

Closing – Motion to close - Derek 2nd- Daphne. Accepted
Responsibility Statement 7:50

WESTSIDE CENTRAL OFFICE TREASURER'S REPORT 10/07/2013 11/4/2013

INCOME	Group #	Jan	Feb	March	April	May	June	July	August	September	October	November	December		2013 YTD
7th Tradition		$35.00	$103.00	$36.80	$45.00	$80.00	$28.00	$56.00	$59.00	$57.00	$28.00				$527.80
Beaverton AA Group	111651														$0.00
Beginner's Group	664604				$20.00		$18.00			$15.00					$53.00
Dive Into It	177583	$300.00													$300.00
Hope No Smoke	121958				$30.63			$24.67	$102.37		$58.76				$216.43
Men's Serenity	632347				$50.00				$40.00						$90.00
Milwaukie Group					$2.45										$2.45
Nutbuckets	649466				$50.00										$50.00
Recovery In Motion	600248				$7.50										$7.50
Terwilliger Men's					$0.40										$0.40
Women's Accept.L.O.	111642								$132.50						$132.50
Women's Journey in Rec	638942	$10.00		$10.00				$10.00							$30.00
Literature Sales		$75.20	$110.04	$172.88	$435.05	$22.75	$40.00	$350.77	$81.00	$22.60	$90.24				$1,400.53
TOTALS		$420.20	$213.04	$219.68	$641.03	$102.75	$86.00	$441.44	$414.87	$94.60	$177.00	$0.00	$0.00		**$2,810.61**

EXPENSES	2013 Budget	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December	YTD 2013	Remaining Balance
Chair	$65.00													$0.00	$65.00
Secretary	$25.00													$0.00	$25.00
Treasurer	$25.00						$3.00							$3.00	$22.00
Post Office Box	$76.00			$78.00										$78.00	($2.00)
Rent - Meeting Room	$300.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00		$275.00	$25.00
Telephone	$150.00	$10.18	$10.18	$10.18	$10.27	$10.27	$10.27	$10.27	$10.27	$10.27	$10.27			$102.43	$47.57
Web & E-Mail	$100.00					$9.78								$9.78	$90.22
Ins., Lic. & Gov't Fees	$100.00				$10.00					$50.00				$60.00	$40.00
Area 58 Assemblies	$200.00													$0.00	$200.00
Outreach - committees	$125.00							$71.48		$53.52				$125.00	($0.00)
TFC	$0.00													$0.00	$0.00
PI	$250.00		$37.36							$72.00		$95.00		$204.36	$45.64
CPC	$125.00		$43.32											$43.32	$81.68
GVR	$0.00													$0.00	$0.00
Literature Purchases	~~$1,700.00~~ 2500	$380.00	($80.68)	$526.44				$500.00		$500.00				$1,825.76	($125.76)
Literature Expenses	$50.00													$0.00	$50.00
Misc.	$0.00													$0.00	$0.00
Activities	$200.00									$38.70				$38.70	$161.30
TOTALS	$3,491.00	$415.18	$35.18	$639.62	$45.27	$45.05	$38.27	$606.75	$35.27	$749.49	$35.27	$120.00	$0.00	$2,765.35	**$725.65**

BANK	
Beginning Bal. (1/1/13)	$1,248.71
Deposits/Credits	$2,810.61
Withdrawals/Debits	$2,765.35
Current Balance	**$1,293.97**
less prudent reserve	$ (600.00)
Available Cash	$ 693.97

ASSETS & LIABILITIES AS OF 9/18/2013

Checking Account	$1,293.97	
Literature Inventory	$ 785.82	
Total Assets		$2,079.79
Liabilities	None	

2013 YTD Financials

Donations		$1,410.08
Lit. Sales	+	$1,400.53
Expenses	-	$2,765.35
Net Income		**$45.26**

Approved Budget Not Yet Spent:	**$725.65**
1/1/13 LITERATURE INVENTORY	**$ 360.59**
2013 YTD LITERATURE COST	**$1,825.76**
2013 YTD LITERATURE SALES	**$1,400.53**
LITERATURE ACCOUNT BALANCE	**$ 785.82**
COST OF CURRENT INVENTORY	**$ 785.82**

Prepared by Mark L
11/4/2013