WCO Business Meeting **Monday April 6 ,2014**

Opening - Serenity Prayer 7:00pm

Introductions:. Daphne (HNS rep), Josh (Milwaukie group rep, corrections chair), Mark (10:30 beginners meeting), Nick (WCO Chair), Hailey (Newsletter), Andrew (Hotline Chair), Whitney (WCO rec sec), Mark L. (Finance Chair, IT Chair, treasurer), Kathy (District 37 rep), Dick (District 31), Butch (District 36) Total votes 10

Review of Minute from 3/3/2014 Motion to accept Josh 2nd- Daphne. Approved

Treasurer's Report Mark L. Send checks to P.O. box. Conducted inventory with Joe. -Motion to accept Andrew - 2nd by Daphne - Approved

Chair Report - Nick F. - Has been announcing the office location and business meeting at meetings attending. Looks forward to representing WCO at the May assembly if baby isn't here yet.

Co-Chair Report - Derek- (Absent) Nothing to report

Literature Chair Report - Joe- (Absent) Conducted physical inventory with Mark L. $18.66 is unaccounted for. Pamphlets could have been taken from presentation. Discussion on limiting this is the future. 75th edition Big Books are being shipped April 16th. Allow 7-10 business days. We should receive them by end of April.

Board Report - Mark L. - Thank you for donations to office. Still brainstorming things office might still need. Possible file cabinet with lock.

Activities Chair Report - OPEN

PI Chair Report - Derek- (Absent) Spoke at Insight. Invited to Spring term. Talked about a PI/CPC workshop in October. Wanting to host a table at Child Abuse and Violence Summit.

12th Step Chair Report- OPEN

Hotline Chair Report - Andrew - Changed a phone number. Keep announcing at meetings. Need more volunteers.

IT Report- Mark L. - 31/300 minutes for hotline. Ringing mishap. Calls are going up at 92 minutes. Web views 1,079/ mo. Updated site for new location of office. Website crashed for 30-45 minutes. Switching interface.

Outreach Chair - OPEN

CPC Chair Report - OPEN

Corrections Report - Josh- Corrections meeting is in the normal location this month, but next month it will be at new WCO location. Carrying meetings to South Fork on 1st and 3rd Wednesdays of the month starting April 16th. Attempted to get clearance as an "escort." Seeking people interested going through high level clearance to carry meetings in on weeks 2 and 4. Needs more volunteers with committee.

Newsletter Report - Hailey - Sending out newsletter. Needs a writer this month.

Finance Report - Mark L. - Need $280-300 a month to stay running. No contribution is too small. Looking into 501C3. Cost ~$800.

Old Business
Elections:
Board of Directors: OPEN
Activities Chair: OPEN
Outreach Chair: Daphne elected.
12th step chair: OPEN
CPC/TF: OPEN

7th Tradition/AA Related Announcements

New Business

Motion: Josh- WCO increase corrections committee budget $397 for 2014 calendar year. $24 for 3 Big Books and $373 for mileage reimbursement.

Treasurer: Mark L- As of now, we do not have the money, but with literature sales and 75th edition, we will. We should have the money by this time next month. As of now, we are below our prudent reserve.

Motion is tabled.

Closing – Motion to close - Butch 2nd- Daphne. Accepted
Closed with Responsibility Statement 7:58

WESTSIDE CENTRAL OFFICE TREASURER'S REPORT 04/07/2014

INCOME	Group #	Jan	Feb	March	April	May	June	July	August	September	October	November	December		2014 YTD
7th Tradition		$40.00	$46.54	$41.00											$127.54
A Vision For You Too	643618		$71.94												$71.94
Beaverton Group	111651														$0.00
Beginner's Group	664604	$10.00													$10.00
Carry the Message	666715			$50.00											$50.00
Dive Into It	177583	$220.00													$220.00
Hope No Smoke	121958	$35.50			$46.60										$82.10
Men's Serenity	632347														$0.00
Milwaukie Group															$0.00
Nutbuckets	649466	$22.80													$22.80
R.A.M. Group	635977	$80.00													$80.00
Recovery In Motion	600248														$0.00
Step into the Promises					$0.40										$0.40
Tues Night Lake Grove	111702		$187.82												$187.82
Women's Accept.L.O.	111642	$56.25													$56.25
Women's Journey in Rec	638942														$0.00
Literature Sales		$182.60	$290.00	$468.00	$86.40										$1,027.00
TOTALS		$647.15	$596.30	$559.00	$133.40	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		**$1,935.85**

EXPENSES	2014 Budget	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December	YTD 2014	Remaining Balance
Chair	$50.00													$0.00	$50.00
Co-Chair	$20.00													$0.00	$20.00
Secretary	$20.00													$0.00	$20.00
Treasurer	$20.00													$0.00	$20.00
Post Office Box	$80.00			$40.00										$40.00	$40.00
Rent	$3,000.00	$25.00	$25.00	$150.00	$250.00									$450.00	$2,550.00
Insurance	$350.00			$58.40	$29.16									$87.56	$262.44
Telephone	$150.00	$10.27	$10.27	$10.27										$30.81	$119.19
Web & E-Mail	$100.00													$0.00	$100.00
Lic. & Gov't Fees	$100.00													$0.00	$100.00
Area 58 Assemblies	$200.00													$0.00	$200.00
Outreach Committee	$20.00													$0.00	$20.00
TF Committee	$20.00													$0.00	$20.00
PI Committee	$250.00													$0.00	$250.00
CPC Committee	$20.00													$0.00	$20.00
Corrections Committee	$20.00		$18.00											$18.00	$2.00
Newsletter Committee	$20.00													$0.00	$20.00
Hotline Committee	$20.00													$0.00	$20.00
12th Step Committee	$20.00													$0.00	$20.00
Literature Purchases	$2,500.00	$500.00	$1,056.00											$1,556.00	$944.00
Lit Misc Expenses	$50.00													$0.00	$50.00
Lit Travel Allowance	$225.00													$0.00	$225.00
Lit Meeting Schedules	$320.00													$0.00	$320.00
Finance Committee	$20.00													$0.00	$20.00
Activities Committee	$50.00													$0.00	$50.00
TOTALS	$7,645.00	$535.27	$1,109.27	$258.67	$279.16	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,182.37	**$5,462.63**

BANK			ASSETS & LIABILITIES AS OF 4/7/2014					2014 YTD Financials				Approved Budget Not Yet Spent:	$5,462.63
Beginning Bal. (1/1/14)	$1,682.11		Accounts Receivable		$18.00								
Deposits/Credits	$1,935.85		Checking Account		$1,435.59			**Donations**		$908.85		**1/1/14 LITERATURE INVENTORY**	**$ 612.62**
Withdrawals/Debits	$2,182.37		Literature Inventory		$ 1,122.96			**Lit. Sales**	+	$1,027.00		**2014 YTD LITERATURE COST**	**$1,556.00**
Current Balance	**$1,435.59**		Total Assets			$2,576.55		Expenses	-	$2,182.37		**2014 YTD LITERATURE SALES**	**$1,027.00**
less prudent reserve	$ (750.00)							**Net Income**		**($246.52)**		**Adjustment from 3/31/14 inventory**	**($18.66)**
less Liabilities	($737.60)		**Liabilities**			**Accounts Receivable**						**LITERATURE ACCOUNT BALANCE**	**$ 1,122.96**
Available Cash	$ (52.01)		Lit Preorder	Renee K	$60.00	PI Kit	District 23	$18.00				COST OF CURRENT INVENTORY	**$ 1,122.96**
			Lit Preorder	District 23	$180.00	**Total AR**		**$18.00**					
			Lit Preorder	Neil J	$144.00								
			Lit Preorder	Josh S	$120.00								
			Lit Preorder	Mark O	$48.00								
			Lit Preorder	Cat S	$24.00								
			Lit Preorder	Jack K	$24.00								
			Lit Preorder	District 36	$84.00								
			Lit Preorder	Daphne	$24.00								
			Lit Back ord	Step into Pr	$29.60								
			Total Liabilities		**$737.60**								

Prepared by Mark L
4/7/2014