May 1, 2010 Westside Central Office Business Meeting Minutes

Present: Chris H, Wendy W, Bob S, John W, Joe H, Bob F

Minutes from April reviewed

Introductions

Treasurer – John W – Began meeting with $52, Transaction of $60 for PO Box 19911 PDX OR 97280. Paid by contribution. Rent of $10 will leave $42 plus 7th tradition. $140 has been received as contribution, earmarked for web site.

Logistics – Chris H – Survey says Beaverton is the majority 1st choice, Tigard 2nd choice. Found some promising places online, office space at 175th at Farmington,; 300 sq ft storefront Hillsboro; $330 for an office at 217 and Allen;, $550 for 440 sq ft. Seeing $1-1.10 sq ft. Thinks we'll need minimum of 300 sq ft for inventory, desk, flyers, 2-3 people to gather.

Legal – Lowell M – absent, no report. Chris will call him. Understanding is that we can operate as non-profit up to $20K/yr with accounting.

Finance – John W – Absorbed info that we'll need $400-500/mont for the space. No other activity for this committee.

Outreach – Wendy W – Survey shows 50/50 Beaverton/Tigard. Perhaps future activity is inviting groups to send reps and financial support.

Website – Bob S – No action taken this month, but will be talking to Wayne about hosting. Wayne is willing to donate, still have to register and email through Network Solutions, thinks hosting through local

Old Business: none

New Business:

Question- John – Do we need a bank account? We'll need one to accept checks. John will talk to Mark on Wednesday. Can we open a bank account for $50? Minimum deposit? We think we already discussed this, and will talk with Mark about it.

Suggestion – Wendy – Will craft a letter invitation to groups. How can we outreach groups? Bob F suggested through the Districts. Chris asks does everyone have email? Might make sense to edit on line and then go out to the districts within the month. Request participation on committees, especially real estate experience.

Question – Bob S – Should we move forward with 3-5 year domain with Wayne and Portland Network or go ahead with previous arrangement? Bob can divide between two services easily.

Chris – Motion: That Bob proceed as he sees fit within budget. Bob F Second.

Motion passes

Collected 7th tradition

Discussed outreach to Districts and Clubs

Domain registry email/website should be functional at next meeting.

Some of the financial pieces are out there, could the Financial So-and-So put together an idea of how much and when would be needed to get started? John W will take that as a project.

John - Motion to close at 3pm, 2nd by Bob