5-4-15 Westside Central Office Business Meeting Minutes

7:00 PM - Meeting start

Intro's -

Mark L. (IT Chair, Finance chair, President of the Board), Josh (WCO Hotline chair), Andrew (WCO recording sec.), Renee(HNS rep), Pam (Sylvan Womens rep), Shawn P (Mens Serenity), Dick (D31 liason), Bill (Aloha Men's), Derek (WCO Chair), Charlie (RAM)

Review minutes from previous meeting -

Motion by Josh, 2nd by Shawn

Treasurer Report -

Motion by Dick, 2nd by Pam

Chair, Derek - This past month I met with District 10 to talk more about the workshop they are doing on how to run a business meeting. If you are bringing a motion, I would appreciate an email notice so that I may put it in the agenda. It is not however a requirement to make a motion.

Board Report, Mark - 3 out of 4 board members are absent tonight so we were not able to have our monthly board meeting. Payment for the copyright infringement has been sent out and cashed. We are still on the lookout for backup office volunteers. Our annual report to the DOJ is due this month. Spring meeting schedules will be ready soon, within a week.

Activities Report, Joe - absent

Hotline, Josh - Nothing to report, hotline is going good, still would like more volunteers!

IT Report, Mark - Used 105 out of 300 minutes on the hotline this month. Our website had 90 views a day average. We also sent district 18 a response to their hotline problem.

Finance, Mark - Nothing to report

Old Business -

Elections, Open positions - Co-chair, CPC, Lit chair, PI chair, TF chair, Newsletter, Office Volunteer chair, outreach, (12 step call chair) No Positions filled

Announcements, 7th tradition - no announcements

New Business

Motion made by Mark, 2nd by Pam - To change the language of the President of the Board to reflect that the president can serve as the Office Manager in the interim

Motion deemed urgent and/or administrative

Motion Passed

Motion made by Mark, 2nd by ? - Motion changes the job description of the newsletter position, as well as the IT and Co-IT to reflect the need to become familiar with copyright laws as they pertain to the use of third party images and other content

Motion tabled until next month

Motion to close by Shaun, 2nd by Charlie