Westside Central Office Business Meeting Minutes

7pm-8pm, December 4, 2017

Open meeting at 7:00pm with the Serenity Prayer

Attendees: Mark L (President of the Board, IT Chair, Finance Chair), Bill (Disorderly Conduct Rep.), John H (Treasurer), Doug B (RAM Rep.), Mark (Volunteer, Tony (Men's Serenity Rep.), Carla M (Women's Journey in Recovery Rep., Chair), and Tim (Hotline chair).

Minutes: No meeting to review**.**

Treasurer Report: Presented by John H. Motion to accept treasurer report. **Motion passes unanimously.**

Chair: Presented by Carla M. Carla went to the assembly. Lots of changing of positions. Riley has completed her term as delegate. She is now grapevine chair. Three motions were made during the assembly. 1.) Pamphlet to orient for treatment facilities and help people to know where to go. It was withdrawn and will be rewritten and voted on during the next assembly. 2.) Regional travel cost increase for 2018 budget. Motion passed. After 2018 it will go back to the 2017 budget. 3.) Increase in the area chair budget. Motion passed. Next assembly is in Eugene at Lane Community College. Carla passed out outreach flyers to inform people of the WCO's new location.

Board Report: Presented by Mark L. 6 people assisted in the move to the new location. Mark had to switch insurance to move into the new building. Landlord still owes us a mailbox key. Once we have a new key, mark will inform google that we have a new address. If we ever outgrow the current location, we will look at other offices in the same location. Will order more meeting schedules. Looking for office volunteers for the 5th Saturday or 3rd Saturday of the month. 2 years sobriety is suggested. Please email info@westsidecentraloffice.com for more information.

Hotline Chair: Presented by Tim. Nothing to report.

IT Committee: Presented by Mark L. Hotline last billing cycle had 68 calls, used 141 prepaid minutes, which was higher than average. Increase is most likely due to the AA newspaper advertisement. Ad ran in the Portland Tribune, Wilsonville, Tigard, Lake Oswego, and West Linn local newspapers. Some of the local districts ran an ad and included out phone number and website. Website had a high frequency month at 1,735 visitors, 4,616 views of the webpage, which is a new record.

Old Business: Elections. No new positions filled.

Motion: "Pass the proposed 2018 Budget." **Motion passes unanimously.**

Motion: "Move to reschedule January business meeting to second Monday of the month due to New Years. **Motion passes unanimously**.

Motion: "Increase the 2017 rent budget by $25 to cover the overlap rent in moving." **Motion passes unanimously.**

Seventh Tradition Observed.

New Business: No New Business.

Motion to close. Close with Responsibility Statement.