

What is Westside Central Office?

Westside Central Office is an Alcoholics Anonymous service office that involves partnership among groups in a community—just as Alcoholics Anonymous groups themselves are partnerships of individuals. Westside Central Office carries out certain functions common to all the groups—functions which are best handled by a centralized office—and it is maintained, supervised, and supported by these groups in their general interest. It exists to aid the groups in their common purpose of carrying the A.A. message to the alcoholic who still suffers.

What Does Westside Central Office Do?

Westside Central Office serves the western Portland metropolitan area by providing a means for alcoholics to contact Alcoholics Anonymous, providing a way for the public to contact the fellowship and become acquainted with the services of Alcoholics Anonymous, providing activities from time to time for members, relatives, and friends of Alcoholics Anonymous and promoting unity and cooperation among Alcoholics Anonymous groups in the area.

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Westside Central Office Services

- Answer telephone calls from alcoholics who need help
- Obtain the services of Twelfth Steppers to assist alcoholics who require aid
- Maintain and publish a meeting directory
- Provide A.A. Grapevine and A.A. Conference approved literature for purchase by individuals, groups, and the public at our office each Saturday from 12noon to 4pm
- Maintain the Westside Central Office website
- Cooperate with other A.A. service structures including Districts, Intergroup/Central Offices, Oregon Area 58, General Service Office (GSO) in NY
- Cooperate with other community agencies that deal with alcoholics
- Maintain a listing of Central Office Representatives and Alternates
- Provide activities for members of Alcoholics Anonymous, their families, and friends

What is a Central Office Representative?

CO Reps are elected by their A.A. home groups. They attend the monthly Westside Central Office (WCO) business meeting, represent their group and report back to their group the activities of the WCO. An active CO Rep or, in their absence, their Alternate, may make motions, take part in discussion, and vote. Being part of the WCO business meeting, they are responsible for making decisions affecting the Central Office.

What are the Service Committees?

- **Activities Committee**
Organizes, runs, and promotes all service workshops and social activities of the Westside Central Office (WCO).
- **A.A. Hotline Committee**
Maintains a calendar of individuals and groups willing to answer the WCO phone.
- **12th Step Call Committee**
Maintains a list of 12th Step Volunteers for participating groups, receives calls from Hotline volunteers and refers 12th Step volunteers to incoming calls.
- **Outreach Committee**
Maintains contact with A.A. groups in order to inform the groups of the WCO function, to encourage participation with the WCO, to promote general cooperation between the WCO and individual groups.
- **Public Information Committee**
Conveys information on what A.A. is and what A.A. is not to the general public such as schools, hospitals, libraries, and hotels.
- **Cooperation with the Professional Community Committee**
Hosts A.A. presentations to professionals, such as health care workers, counselors, law enforcement, etc. who come into contact with active alcoholics.
- **Treatment Facilities Committee**
Contacts Treatment Centers and offers assistance in coordinating A.A. meetings and presentations at their facility.
- **Corrections Committee**
Carries the A.A. message to alcoholics behind the walls of correctional institutions.
- **I.T. Committee**
Maintains the WCO's website, email accounts, telephone number, etc.

➤ **Office Volunteer Committee**

Members of this committee volunteer one Saturday a month from 12noon-4pm at our office. Duties include opening and closing the office, selling A.A. literature, and providing information on A.A. to anyone who stops by the office. 2 or more years of sobriety is suggested.

How can I help, and how much time does it take?

Do you like talking on the phone and helping people? Volunteers are needed to answer the Westside Central Office (WCO) phone, day and night. Phone shifts last about 2 hours.

Would you like to meet new people and go to different meetings? You could join the Outreach Committee and set your own schedule.

How about going out on a 12th Step call? You could be added to the WCO 12th Step coordinator's list.

Whatever your interest or availability,

A.A. DECLARATION OF UNITY

A declaration of Unity...
This we owe to A.A.'s future:
To place our common welfare first;
To keep our fellowship united.
For on A.A. unity depend our lives, and the lives of those to come.

there is something you can do at the WCO. Just talk to your Central Office Representative, email WCO at info@westsidecentraloffice.com, or call WCO at 503-684-0415.

WCO Business Meeting

The WCO business meeting is held on the first Monday of the month (third Monday in September), 7pm, at the Westside Central Office, 10220 SW Park Way Portland, OR 97225 (inside Cedar Hills Shopping Center).

Making a Seventh Tradition Contribution

Besides contributing time and energy to the Westside Central Office (WCO), A.A. members and groups may also make a financial contribution. The WCO is funded exclusively by the voluntary contributions of A.A. groups and members. No contribution is too small. Please make checks payable to Westside Central Office, P.O. Box 19911, Portland, OR 97280.

PERSONAL RESPONSIBILITY IN A.A.

I am responsible ...
When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there.
And for that I am responsible.



**Become a Member
of the
Westside Central
Office!**

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