WCO Notes 11/5/18

Open 7pm with serenity prayer

- Attendees: Rand (WCO Chair), Mark (Finance chair, IT chair, President WCO), Robert (WCO Rep Top of the Hill, D10), Jeff (D10 Liaison), Tony (Men's Serenity WCO Rep), Charity (visiting from Horizons)
- Minutes from September
    - Motion by Jeff, Second Mark. Passed.
- Treasurer's report, presented by Mark
    - Balance: $4634; less prudent reserve: $3884
    - $380 lit sales, $267 group donations
    - YTD lit sales up; net income ~$660
    - Motion to accept Jeff, second Tony. Passed.
- Chair report:
    - First meeting as chair, missed group inventory, will get agendas out sooner next month.
- Board report:
    - Board meeting. Carla voted in as secretary
    - Closed the Saturday before thanksgiving (11/17)
    - Looking for office volunteer for third Saturday, 12-4pm. Email: info@westsidecentraloffice.com for information
    - Current lease ends at the end of the month. Rent will increase $12.50/mo
    - WCO will be publishing a new meeting shcedule next month
    - WCO has a PSA being published for the last 4 weeks and for the next 4 weeks; expecting increases in web hits. Made possible by PI/CPC committees from local districts.
    - Minutes from Group Inventory will be released via email tomorrow from Carla M
- Hotline report:
    - No report - vacant
- Treatment:
    - No report - vacant
- IT report:
    - Hotline: 50 calls, 102/300 minutes used
    - Website: 1659 visitors, 121 views/day
    - AAWS has announced that they are licensing the "Meeting Guide" smartphone app. WCO will probably integrate the "Meeting Guide" plug-in for online meeting database management.
- Finances:
    - Proposed budget for 2019
        - Bring proposed budget to your groups for review/voting. Changes are shown for 2018 v. 2019

WESTSIDE CENTRAL OFFICE - PROPOSED BUDGET FOR 2019

	2019 Budget	2018 Budget
INCOME SOURCES**		
Literature Sales	$ 3,214.00	
Group Contributions	$ 4,814.00	
Member Contributions	$ 712.00	
Total	**$ 8,740.00**	
EXPENSES		
P.O. Box	$ 100.00	$ 92.00
Rent for office*****	$ 3,163.72	$ 3,012.50
Phone Service	$ 150.00	
Web & E-mail	$ 211.00	$ 184.99
Insurance	$ 350.00	
Licenses & Gov't Fees****	$ 70.00	
Chair	$ 50.00	
Co-Chair***	$ 20.00	
Secretary***	$ 20.00	$ 30.00
Treasurer	$ 30.00	
Outreach Committee***	$ 20.00	
PI Committee***	$ 20.00	
CPC Committee***	$ 20.00	
TF Committee***	$ 20.00	
Corrections Committee***	$ 20.00	
Newsletter Committee***	$ 20.00	
Hotline Committee***	$ 20.00	
12th Step Call Committee***	$ 20.00	
Area 58 Assemblies	$ 300.00	$ 200.00
Literature Inventory Purchases	$ 3,500.00	$ 4,000.00
Literature (expenses, miscellaneous)	$ 25.00	$ 50.00
Literature (Meeting Schedules)	$ 300.00	
Activities***	$ 50.00	
Finance Committee	$ 20.00	
Office Volunteer Chair***	$ 20.00	
Office Improvement	$ 200.00	
Total	**$ 8,739.72**	$ 8,989.49

** Income estimates are based on 2018 averages through 10/31/18.
*** This line item represents seed money for an open service position.
**** $20 to DOJ and $50 to SOS
***** Rent 12/18 - 11/31/19 is estimated at $262.50/month and increasing to $276.22/month on 12/1
Prudent Reserve for 2019 is estimated at $787.50, representing 3 months rent @ $262.50/mo.
Submitted to by Finance Committee on 11/5/2018

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- Budget to be voted on at the December WCO meeting.

- Phone service:
    - No report - vacant
- Announcements related to open committees:
    - N/A
- 7th tradition basket passed
- AA Anouncements
    - Robert: TRC men's recovery center, meets on Wednesday at 7:00pm, needs support. Please bring this to your groups! Mon - Friday detox center holds a daily at 7:00p needs support.
    - D10 is looking for events/activities chairs to network for events
    - OSYPAA Nov 30-Dec 2 Double Tree Hotel Portland - flyer at WCO website and Facebook group
- Old Business:
    - Elections:
    - Co-chair: open
    - Recording secretary: open
    - PI chair: open
    - CPC chair: open
    - Activities chair: open
    - Hotline chair: open
    - Corrections chair: open
    - Outreach chair: open
    - Treatment chair: open
    - Newsletter chair: open
    - Office Volunteer chair: open
- New Business:
    - Tony is resigning from Men's Serenity Rep position
- Motion to close: Jeff, Tony, second. Passes