WCO Meeting Minutes 11/02/2020

Open 7pm with serenity prayer

- Attendees: Rand (WCO Chair stand-in, WCO Board member), Mark (Finance chair, IT chair, President WCO), Carla (WCO Board Secretary), Joe (visitor to WCO), Tom (12 Straight up WCO Rep), Dylan (Frog Pond WCO Rep), Tim (WCO Recording Secretary)
- Minutes from October
    - Motion by Carla, Second by Tim. Passed.
- Treasurer's Report, presented by Mark
    - Beg Balance: $7133.44
        - Monthly Deposits: $880.23
            - $294.15 in literature sales
        - Monthly Withdrawals: $866.49
            - Ending Balance: $7147.18
        - Motion to accept by Tom, Second by Carla. Passed.
- Chair Report, (Rand)
    - Standing in as chair for the time being. Not a whole lot to report. being; making announcements at meetings to try to bring in volunteers to WCO.
- Board Report, (Mark L):
    - Bookstore is open by appointment only. To make an appointment go to the website and click on the literature tab or emailing lit@westsidecentraloffice.com
    - Last month, we had a Board meeting. We held elections for officers. Carla will serve another term as Secretary of the Board, Mark will serve another term as President, Rand will serve as a member at large. Mark will continue to fill in as treasurer. If you have prior experience as a Treasurer please consider the position.
    - Our landlord is still trying to sell the property so our rent will be month-to-month. With month-to-month our rent will go up by 50%. Our rent will increase to $414.33 per month.
    - We are looking for a cheaper place. Mark has a lead on a place and will check it out this week.
- IT Report (Mark L):
    - Hotline received 68 calls.
    - Website had 2139 visitors.
        - 11,108 web pages viewed.
- Finance Report (Mark L):
    - Presented the proposed budget for 2021. The big change is the increase in the rent budget. For now, we will assume that we are paying $414.33 per month.
    - Just under $8000 estimated income with a total budget of $8,365
    - The estimated income is based on year to date averages, but due to the pandemic the actual income may be lower.
    - The estimated literature budget of $1500 seems low, but until groups reopen, our projected literature sales will be lower than they were.
- Treatment Facilities Chair (Allan):
    - Not in attendance.

- Activities (Tami):
    - Not in attendance.
- Outreach (Tami):
    - Not in attendance.
- Announcement Related to Open Committees:
    - PI, CPC, Treatment Facilities, Corrections, Newsletter, Hotline
- AA Announcements:
    - None.
- Elections:
    - PI, CPC, Treatment Facilities, Corrections, Newsletter, Hotline, WCO Chair, Treasurer
    - Tom was elected to Twelfth Step Call Chair
    - Joe was elected as WCO Chair
- Old Business:
    - No old business.
- New Business:
    - No new business
- Discussion/Questions:
    - None.
- Motion to close by Tom, Second by Dylan. Meeting closed.