WCO Meeting Minutes 11/1/2021

Open 7pm with serenity prayer

- Attendees: Scott (WSO CPC Chair), Rand A (Board Member), Jeff (District 31 WCO Liaison), Tim (WCO Recording Secretary), Carla (WCO Board Secretary), Dylan (Frogpond Group WCO Rep, Volunteer), Mark (Finance chair, IT chair, President WCO), Andrew (WCO PI Chair), Tom (12 Straight Up Rep)
- Minutes from October
    - Motion by Jeff, Second by Tom. Passed.
- Treasurer's Report, (Mark L):
    - Beg Balance: $8,223.14
        - Monthly Deposits: $858.51
            - $0 in literature sales
        - Monthly Withdrawals: $ 679.27
            - Ending Balance: $8,402.38
        - Motion to accept by Rand, Second by Dylan. Passed.
- Chair Report, (Joe)
    - Worked on the Providence Hospital project this month. The number of trained volunteers is up to 30. New opportunities are opening up and we are going to need a lot of volunteers. Please take this back to your groups.
- Board Report, (Mark L):
    - Had a Board meeting last month. The Board meeting minutes are available on our website.
    - The main topic of discussion was adding internet access to the office to better facilitate credit card payments.
    - One possible option is $225/year for 4G internet access. We would also need to purchase a device, such as a tablet. This would probably run around $300, however, there may be cheaper options. We are investigating our options.
    - Our next board meeting is in February and we may come back in March with a motion to make a purchase.
    - The end of this month will mark another year that we rented an office at Cedar Hills Shopping Center. Therefore, we expect another annual increase in our rent. We have not heard from our landlord yet. However, we expect the change in rent to be a small increase.
    - Speaking of our office, we still have not yet heard any updates on the sale of the property. As I mentioned before, we should have plenty of notice when we will have to move.
- IT Report, (Mark L):
    - The Hotline received 44 calls
        - Website had 2,254 visitors.
            - 9,216 web pages viewed. This is an average of 297 per day.
- Finance Report, (Mark L):
    - Tonight we will be going over the proposed budget for 2022. We can review it and choose to vote on it at next month’s business meeting.

- CPC, (Scott):
    - Attended/Co-presented AA Support Group Training on October 20th, 2021.
    - Joe S. WCO Chair, established the 2022 CPC budget request of $1000 on my behalf for our Treasurer to make budget projections. $1000 is based on an AA Big Book supply for the AA Support Group at Providence St. Vincent and the projected quarterly purchase of Big Books in English ($200 x 4) and annual purchase of Big Books in Spanish ($200). There may be a need for adjustment during the year as CPC or additional AA Support Group projects arise within the WCO support jurisdiction, or other CPC sponsored AA literature is needed.
- PI, (Andrew):
    - This past month has been great, although not too busy. We have had a lull in requests for 12 step calls to the hospital, however we held a volunteer training that saw us add 6 volunteers to our trained list. I also spoke at a “Speaking at Schools” AA workshop last week with Joe, and it was great to see people excited about carrying the message.
- Announcement Related to Open Committees:
    - Treatment Facilities, Corrections, **Newsletter**, Hotline, Activities, Outreach, WCO Co-Chair, **Recording Secretary**, Office Volunteer, **Treasurer**, 12 Step Call Chair
        - **Please** bring these open service positions back to your groups, sponsees and fellows.
- AA Announcements:
    - Here is the link to learn more about 12 step calls and a sign up sheet to be on our 12 step call committee. Feel free to share this link with your homegroups. https://westsidecentraloffice.com/service/twelfth-step-calls
- Old Business:
    - Elections:
        - Treatment Facilities, Corrections, **Newsletter**, Hotline, Activities, Outreach, WCO Co-Chair, **Recording Secretary**, Office Volunteer, **Treasurer**, 12 Step Call Chair
        - **Please** bring these open service positions back to your groups, sponsees and fellows.
- New Business:
    - **Proposed Budget for 2022.**
        - Some notable changes from the 2021 Budget were a small raise in P.O. Box, Web and Email, PI Committee and CPC committee.
        - The committees that have gone from $20 to $0 are Co-Chair, Secretary, Newsletter Committee, Hostline Committee, 12th Step Call Committee, Area 58 Assemblees, Finance Committee and Office Volunteer Chair.
        - Committees with a decrease were Outreach Committee, Activities and Office Improvement.
        - The Literature Inventory purchases went from $2000 to $1500
        - The proposed budget for 2022 is $8,675 compared to the 2021 Budget which was $9,244.90
- Discussion/Questions:
    - None
- Motion to close by Rand, Second by Dylan. Meeting closed.