WCO Meeting Minutes 11/07/2022

Open 7pm with serenity prayer

- Attendees: Joe S (Board Member), Andrew W (WCO Chair), Jeff M (D31 Liaison), Mark L (WCO IT Chair, President, Finance Chair), Susan (Straight Talk Liaison), Mark M (D37 Liaison), Dylan (Frog Pond Liaison), Clayton (WCO 12 Step Call Chair), Scott C. (WCO Recording Sec., Outreach Chair), Dawn (Bondage Breakers WCO Liaison)
- Minutes from 10/03/22
  - Amended:
    - Removed Elections from Old Business
    - Removed Outreach Chair from Open Positions
  - Motion by Mark L, 2nd by Dawn: Passed.
- Treasurer's Report, (Mark L):
  - Beg Balance: $10,364.71
    - Monthly Deposits: $ 777.67
    - Monthly Withdrawals: $ 684.04
    - Ending balance: $ 10,458.34
    - Prudent Reserve: $ 1800
    - Liabilities: $ 146.95
    - Available Balance: $ 8,511.39
    - Motion by Dylan, 2nd by Clayton: Passed.
- Chair Report, (Andrew)
  - Not super busy, learning WCO Chair position and having fun with it.
  - 9x 12-Step Volunteers Calls this month.
    - 1 call was for a Spanish volunteer
    - 1 call for in-person
    - 9 calls/mo. on average is a pretty good call ratio.
    - Everyone in the volunteers list is participating.
  - Working with Joe S. to provide WCO report at Nov. Area 58 Quarterly Assembly.

- Board Report, (Mark L):
  - We had a Board meeting after last month's regular business meeting. We elected the following individuals to officer positions: Board President Mark L, Board Vice President Scott C, and Board Secretary Joe S.
  - We discussed purchasing a Square Terminal, so our office volunteers do not have to use their cell phones when processing sales. Also, it can be used when we sell literature at next year's PNC.
  - We continue to hear that the sale of the shopping center will close by the end of the year.
  - We continue to look for a new office space and can still use some help with the office search.
  - We would like to create a new printed meeting schedule in December or January. Please ask your Groups to verify their information on our website. Also, if someone is available to help verify our meeting information, let me know after the meeting or contact us at info@westsidecentraloffice.com.

- IT Report, (Mark L):
  - Our hotline received 60 calls and consumed 97/300 minutes during the last billing cycle.
  - Our website in October had 2,014 visitors who viewed 6,722 web pages or 217 web pages per day on average.

- Finance Report, (Mark L):
  - I have emailed our proposed budget for 2023. The plan is to discuss it and share it with our Groups and then vote on it next month.
  - Proposed budget is attached to emailed minutes.

- Outreach, (Scott):
  - Nothing to report
- 12 Step Call Chair (Clayton):
  - Made 12-Step Volunteer's announcement at the Westside Service Center meeting.
    - Approached by one man for sober time requirement.
      - Clayton stated 1-yr.
    - Received 1 test for sober time requirement.
    - Will make a flier with requirments and contact information for distribution.
  - Asked when a new training will happen.
    - Andrew: will announce by end of the week this week.
    - Joe: adding sobriety date to the info sheet rather than stating a sober time required may prove more effective. Would rather see a person with less than 1-year be on a call with a person with 1+ years than not participate at all and lose a good service person altogether. Willingness to be of service is far more important than anything.
    - Joe: will help Clayton with the flier and add QR code for access to WCO website 12-Step Volunteers Form page.

- Announcement Related to Open Committees:
  - Co-Chair, Treasurer, 12 Step Call Chair, AA Hotline Chair, Treatment Facilities Chair, Corrections Chair, Newsletter Chair, Activities Chair, Office Volunteer Chair
    - Please bring these open service positions back to your groups, sponsee's, and fellows.
  - Mark L. shared: Colombia River Correction Institution requested Big Books. Julie L., Area 58 Corrections Chair, took care of the request.
- 7th Tradition taken – 7:47pm
- AA Announcements:
  - None
- Old Business:
  - OPEN Positions:
    - Co-Chair, Treasurer, AA Hotline Chair, Treatment Facilities Chair, Corrections Chair, Newsletter Chair, Activities Chair, Office Volunteer Chair
  - Please bring these open service positions back to your groups, sponsee's and fellows.
- New Business:
  - None
- Discussion/Questions:

  Motion to Close by Dylan, 2nd by Dawn: PASSED.