WCO Meeting Minutes 2/06/2023

Open 7pm with serenity prayer

1. Attendees: Andrew W (Chair), Joe S. (Board Secretary), Jeff M. (D31 Liaison), Mark L (WCO IT Chair, President, Finance Chair), Mark M. (D37 DCM), Clayton D. (WCO 12 Step Call Chair), Scott C. (WCO Rec. Sec., Outreach Chair), Dawn (Banks Bondage Breakers), Jeromie (Straight Talk), Paul (Men's Serenity), Dylan (Frog Pond Liaison).
2. Minutes from 12/05/2022:
    - Motion to Accept: Motion by Paul., 2nd by Joe., – Passed.
3. Treasurer's Report, (Mark L):
    - Beg Balance: $11,448.52
    - Monthly Deposits: $ 893.92
    - Monthly Withdrawals: $ 489.23
    - Ending balance: $ 11,448.52
    - Prudent Reserve: $ 1,800.00
    - Liabilities: $ 1,395.78
    - Cash Balance: $ 8,657.43
    - Motion to Accept: Motion by Dylan, 2nd by Mark L. – Passed
4. Chair Report, (Andrew W):
    - Few calls for young person's meeting.
    - Life's busy!
5. Board Report, (Mark L):
    - Welcome everyone to our WCO business meeting! Tonight, is special because on this day in 2010, WCO held its first business meeting. So, that means WCO is now 13 years old! Thank you everyone for your support!
    - We will have our quarterly Board Meeting immediately after this business meeting. Everyone is welcome to attend, but only Board members have a vote, and our Chair only votes when they need to break a tie.
    - We purchased a Square Register terminal for the office and a box of 20 receipt rolls. I am happy we found a slightly used Square Register for $140 off eBay. The receipt rolls were $25. These Square Registers are normally $300 brand-new. It works great. We will also be able to use this at PNC when we sell literature.
    - I regret to inform everyone that our office volunteer, Bill L, must take some time off from his WCO office duties due to health issues. He was our primary volunteer for selling literature by appointment at our office. Hopefully he can resume his position in a few months. In the meantime, please let your Groups know that we are looking for another office volunteer to

help cover our literature appointment requests. 2 or more years of sobriety is suggested. Interested candidates can email us at info@westsidecentraloffice.com.

- Joe and I had a Zoom meeting with Jo C, the Chair of PAI, Garry B, the manager of PAI, and Mark Nelson, a technical trusted servant from Area 58. Overall, it was a good meeting. We discussed how WCO and PAI can better share meeting update information with each other. Both offices have had challenges keeping their meeting schedules up to date. Garry proposed that PAI be the clearing house for meeting information and WCO pulls the data from their site. I responded that WCO would be interested in that arrangement, but there would have to be an automated way to just pull Westside meetings from their site. That capability is not currently available to the meeting schedule website plug-in that we both use. Garry said that PAI might be able to hire someone from the meeting guide app team to work on a tool for extracting just the westside meetings for us. He will discuss this idea with the PAI Board. I then suggested that we add both of our email addresses to the "meeting feedback" link in the meeting guide plug-in. That way, meeting updates are automatically shared between the contact email addresses of both offices. This could serve as a short-term solution until an automatic update solution is created. Garry seemed receptive to this idea but wanted to ask the PAI Board first. He said in the meantime he would manually send us meeting updates as we get them. I said we would do the same. PAI Chair, Jo C, said she had some other ideas for how we can work together. So, stay tuned.

6. IT Report, (Mark L):
    - Our hotline received 57 calls and consumed 61/300 prepaid minutes during the last billing cycle.
    - Our website in January had 2,400 visitors who viewed 7,876 web pages or 254 web pages per day on average.
7. Finance Report, (Mark L):
    - Nothing to report
8. Outreach, (Scott C):
    - Delivered Outreach information to Clayton for the flier.
    - WCO Office Volunteers: We are open by appointment, so the volunteer can make their own schedule.
9. 12 Step Call Chair (Clayton D.):
    - Working on the fliers.
    - Hotline requests for young person's meeting.
10. Announcement Related to Open Committees:
    - Co-Chair, Treasurer, 12 Step Call Chair, AA Hotline Chair, Treatment Facilities Chair, Corrections Chair, Newsletter Chair, Activities Chair, Office Volunteer Chair
    - **Please** bring these open service positions back to your groups, sponsee's, and fellows.

11. 7th Tradition Break:
    - When we observe the 7th Tradition in our meeting, you can use the following link to make an online contribution to WCO:
    - https://checkout.square.site/pay/3c2b1e44bdd24354b66bb270a7eda83b
12. AA Announcements:
    - No AA Announcements
13. Old Business:
    - OPEN Positions:
        - Co-Chair, Treasurer, AA Hotline Chair, Treatment Facilities Chair, Corrections Chair, Newsletter Chair, Activities Chair, Office Volunteer Chair
        - **Please** bring these open service positions back to your groups, sponsee's and fellows.
- New Business:
    - No New Business
- Discussion/Questions:
    - No Discussion questions

Motion to close: Motion by Dawn, 2nd by Mark M – PASSED.

Responsibility Statement