WCO Meeting Minutes 4/03/2023

Open 7pm with Serenity Prayer

1. Attendees: Andrew W (Chair), Joe S. (Board Sec.), Jeff M. (D31 Liaison), Mark L (WCO IT Chair, President, Finance Chair), Mark M. (D37 DCM), Clayton D. (WCO 12 Step Call Chair), Scott C. (WCO Rec. Sec., Outreach Chair), Dawn (Banks Bondage Breakers).
2. Minutes from 2/06/2022:
    - Motion to Accept: Motion by. Dawn, 2nd by. Jeff, – Passed.
3. Treasurer's Report, (Mark L):
    - Beg Balance: $11,896.07
    - Monthly Deposits: $ 1,141.92
    - Monthly Withdrawals: $ 1,774.08
    - Ending balance: $ 11,263.91
    - Prudent Reserve: $ 1,800.00
    - Liabilities: $ ($233.98)
    - Cash Balance: $ 9,229.93
    - Motion to Accept: Motion by Scott, 2nd by Jeff– Passed
4. Chair Report, (Andrew W):

    Hi WCO,
    This past month our AA Support Call program received 4 patient requests from Providence St. Vincent's. The numbers are down more than last year, as we were at roughly 9 calls a month, but still making connections, which is good. We are still in desperate need of volunteers, to please continue to mention it to your groups.
    I did virtually attend the Saturday morning portion of the March Assembly, and gave a report to the body on what we are doing at WCO. I did mention the Support Call program and gave instructions on how people can sign up. I also mentioned that Scott is still trying to connect with groups who contribute to WCO but do not have a rep or liaison.
    That's it for this month,
    Thanks
    Andrew W.

5. Board Report, (Mark L):
    - I asked our landlord for an update on the sale of our office location. Here was his response:
    - "Hi Mark. I wish I had something definitive I could tell you. The current buyers have an agreement in place that could close in 30 days, but have up till the end of the year. My best guess is it won't close until later this year, but would be shocked if it happens before June at

this point. But even if it closed in 30 days, I wouldn't imagine you'd be affected before the end of June. Sorry I can't be of more help, but you now know as much as I do."
    - So, the response from the landlord did not clarify much. We just need to continue to look for a new office space sooner rather than later.
    - After a very slow winter with regard to office vacancies, we are starting to see more availability. I was excited to see a store front office across the steet from the shopping center become available over the weekend. But it's listed at $800/month which is too high for us.
    - I also saw a listing this past weekend for an office that will be available in July that's 356 square feet at $445/month. It would be a much larger office, but it's at the high end of our rent budget. I still want to see it. So, hopefully our committee can see it soon.
    - I continued working on our next printed meeting schedule. I believe I now have a method for importing the meetings from our online meeting schedule to our printed meeting schedule. The process still requires some manual steps, but the manual steps are mostly pasting images of each page into the meeting schedule. Please check your meeting information on our website. I hope to have a printed meeting schedule ready for the printers this month.
    - If you or someone you know is available to help with the office search, email us at info@westsidecentraloffice.com.

6. IT Report, (Mark L):
    - Our hotline received 66 calls and consumed 55/300 minutes during the last billing cycle.
    - In March, our website 2,294 visitors who viewed 7,801 web pages or 252 web pages per day on average.

7. Hotline, (Mark L.):
    - No report

8. Finance Report, (Mark L):
    - Nothing to report

9. Outreach, (Scott C):
    - Attended the Area 58 Assembly this weekend. Spoke to the committee chairs about the books that have been purchased and delivered to the hospitals, including Salem State Hospital.
    - Also spoke about the 12 Step Volunteers
    - Purchased and delivered 2 cases of hard cover, 2 cases of soft cover BigBooks in English, and 1 case of hard cover in Spanish for Tuality Hospital in Hillsboro.
    - Purchased 1 case of BigBooks in English and 1 case of Daily Reflections for the State Hospital in Salem. These are on order and will be delivered as soon as we receive them.
    - We were informed that Literature prices would increase April 1st by 20% so to maximize our costs effectiveness, we purchased 4 cases of English BigBooks and 1 case of Spanish BigBooks to supply the hospitals that will request them this FY year.
    - Scott to check Traci and Tuality Hospital about getting into the 12 Step Volunteer Program.

10. 12 Step Call Chair (Clayton D.):
    - Fliers are delivered at Westside Service Center.
    - Receive a few calls on the hotline.
    - Need more female volunteers for the hotline.
    - Open to suggestion for hotline, online, locations.

11. Announcement Related to Open Committees:
    - Co-Chair, Treasurer, 12 Step Call Chair, AA Hotline Chair, Treatment Facilities Chair, Corrections Chair, Newsletter Chair, Activities Chair, Office Volunteer Chair
    - **Please bring these open service positions back to your groups, sponsee's, and fellows.**

12. 7th Tradition Break:
    - When we observe the 7th Tradition in our meeting, you can use the following link to make an online contribution to WCO:
    - https://checkout.square.site/pay/3c2b1e44bdd24354b66bb270a7eda83b

13. AA Announcements:
    - WCO is looking for Volunteers for the 12 Step Volunteer Program at the hospitals.
      - Signup here: https://westsidecentraloffice.com/service/twelfth-step-calls
      - Make sure to check the box at the bottom "In Person (Hospital Visits)".
    - WCO Twelfth Step Call Committee needs volunteers for the Hotline.
      - Female AAs are in great need!
      - Signup here: https://westsidecentraloffice.com/service/twelfth-step-calls

14. Old Business:
    - OPEN Positions:
      - Co-Chair, Treasurer, AA Hotline Chair, Treatment Facilities Chair, Corrections Chair, Newsletter Chair, Activities Chair, Office Volunteer Chair.
      - **Please** bring these open service positions back to your groups, sponsee's and fellows.

15. New Business:
    - PDX DCMs meeting, Sunday 4/16, time TBA. Zoom meeting TBA.
    - What is the process time for County?

16. Discussion/Questions:
    - No Discussion questions.

Motion to close: Motion by Dawn, 2nd by Mark M – PASSED.

Responsibility Statement