WCO Meeting Minutes 6/05/2023

Open 7pm with Serenity Prayer

1. Attendees: Andrew W (Chair), Joe S. (Board Sec.), Jeff M. (D31 Liaison), Mark L (WCO IT Chair, President, Finance Chair), Mark M. (D37 DCM), Clayton D. (WCO 12 Step Call Chair), Scott C. (WCO Rec. Sec., Outreach Chair), Dawn (Banks Bondage Breakers), Dylan (Frog Pond Liaison).
2. Minutes from 05/01/2022:
    - Motion to Accept: Passed.
3. Treasurer's Report, (Mark L):
    - Beg Balance: $11,780.54
    - Monthly Deposits: $ 906.52
    - Monthly Withdrawals: $ 324.30
    - Ending balance: $ 12,362.76
    - Prudent Reserve: $ 1,800.00
    - Liabilities: $ ($233.98)
    - Cash Balance: $ 10,328.78
    - Motion to Accept: Motion by Joe, 2nd by Dawn– Passed
4. Chair Report, (Andrew W):

    Hi Everyone,

    The past month we have had 3 patient requests for connections with AA members through our AA support call patient program. We also held a training last week on Thursday to gain some more volunteers, however; the turnout was lackluster. No one showed up! We decided to hold another training over the next month or so and sent a survey out to our sign-ups who have not been trained yet. Once we have a date set, I would like to send the flyer and info to anyone who can share it….

    Also, I do need to apologize. I missed the assembly business meeting to give the WCO report due to a few excuses that are not important. Either way I will not let that happen again, so please do not punish me too much.

    Thank you for being here,
    Andrew W.

5. Board Report, (Mark L):
    - June is here and still no word on the pending sale of our office location. This is good news since we have not yet found an office space.

- Last month, we held a Board meeting after the regular business meeting. We discussed the office space and decided that we can always rent a storage facility for our items if we are given notice to vacate without a new office location lined up.
- We also discussed Pacific Northwest Conference. Recall that WCO has been asked to sell literature at this year's PNC which is being held at the Portland Airport Holiday Inn, June 23rd through the 25th.
- Joe and I put together a list of literature to carry at PNC. We also would like to purchase a table runner with our logo on it. Although this item is a little pricey, around $100, it is a good investment since it can be reused at any subsequent booths that we host.
- We also can use some volunteers to help sell literature during the event. Anyone who is interested in helping can contact us at info@westsidecentraloffice.com
- We will also have a PNC planning meeting after tonight's business meeting.
- We have received some interest in a new printed schedule. My hope is that we can provide one again later this Summer, perhaps in July or August.

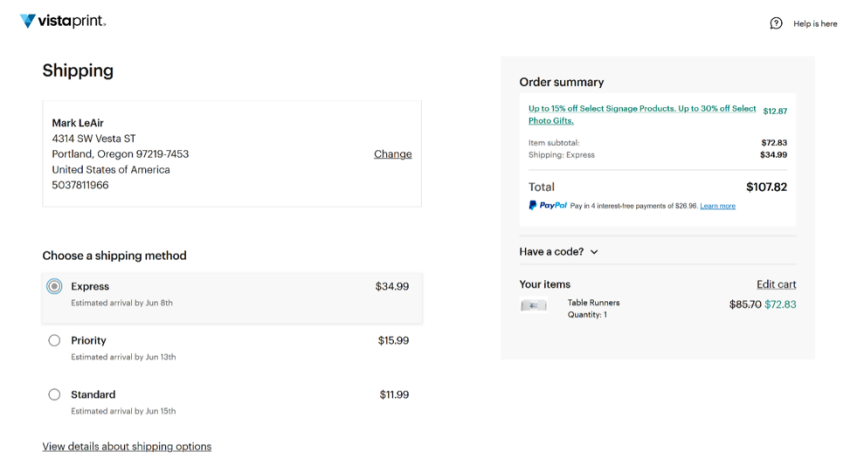
6. IT Report, (Mark L):
   - Our hotline received 57 calls and consumed 100/300 prepaid minutes during the last billing cycle.
   - Our website had 2,402 visitors who viewed 7,665 web pages or 247 web pages per day on average.
7. Hotline, (Mark L.):
   - No report
8. Finance Report, (Mark L):
   - Nothing to report
9. Outreach, (Scott C):
   - I missed last month, thank you to all who covered for me.
10. 12 Step Call Chair (Clayton D.):
    - 4-5 Hotline calls.
    - On the WCO website are guidelines for 12 Step Phone Volunteers.
    - Training for the 12 Step Volunteers coming.
    - Had one new signup.
      - Joe S.
        - Providence would like to see a meeting in-hospital, weekly/ 4 meetings a month.
        - Open to all patients in hospital, closed to the public.
        - Work with Area 58 Hospitals Committee.

11. Announcement Related to Open Committees:
    - Co-Chair, Treasurer, 12 Step Call Chair, AA Hotline Chair, Treatment Facilities Chair, Corrections Chair, Newsletter Chair, Activities Chair, Office Volunteer Chair
    - **Please bring these open service positions back to your groups, sponsee's, and AA Fellows.**
12. 7th Tradition Break:
    - When we observe the 7th Tradition in our meeting, you can use the following link to make an online contribution to WCO:
    - https://checkout.square.site/pay/3c2b1e44bdd24354b66bb270a7eda83b
13. AA Announcements:
    - WCO is looking for Volunteers for the 12 Step Volunteer Program at the hospitals.
        - Signup here: https://westsidecentraloffice.com/service/twelfth-step-calls
        - Make sure to check the box at the bottom "In Person (Hospital Visits)".
    - WCO Twelfth Step Call Committee needs volunteers for the Hotline.
        - Female AAs are in great need!
        - Signup here: https://westsidecentraloffice.com/service/twelfth-step-calls
14. Old Business:
    - OPEN Positions:
        - Co-Chair, Treasurer, AA Hotline Chair, Treatment Facilities Chair, Corrections Chair, Newsletter Chair, Activities Chair, Office Volunteer Chair.
        - **Please** bring these open service positions back to your groups, sponsee's and fellows.
15. New Business:
    - Table runner purchase – Passed

Motion: Purchase a reusable custom printed table runner with the WCO logo on it.

Intent and Purpose: The table runner can be used for WCO booths such as the PNC on June 23rd. It allows conference attendees know who we are in a manner that is easy to set up and store for later reuse. This motion asks that we cap the purchase at $110. See below mock-up:

Budgetary Impact: Approximately $110.



16. Discussion/Questions:
    - No Discussion questions.

Motion to close: Motion by Dylan, 2nd by Dawn – PASSED.

Responsibility Statement