WCO Meeting Minutes 6/3/2024

Open 7pm with Serenity Prayer

1. **Attendees:** Andrew W. (WCO Chair), Dawn W. (Newsletter Chair), Jeff M. (WCO Hotline Chair), Mark L. (WCO IT Chair, President, Finance Chair), Scott C. (WCO Sec., Board VP), Dylan M. (Frog Pond Liaison), Jeromie (Straight Talk WCO/Intergroup Liaison), Clayton D (WCO 12 Step Call Chair), Taylor W. (D23 Liaison), Lindsey D. (WL Grapevine Grp Liaison), Todd N. (Sunrise Liaison).

2. **Minutes from 5/6/2023:**
   - Motion to Accept: Jeff, 2nd, Dylan: Passed.

3. **Treasurer's Report, (Mark L):**
   - Beg Balance: $ 14,001.43
   - Monthly Deposits: $ 619.85
   - Monthly Withdrawals: $ 571.65
   - Ending balance: $ 14,049.63
   - Prudent Reserve: $ 2,400.00
   - Liabilities: $ ($233.98)
   - Less budget not yet spent ($6,157.38)
   - Cash Balance: $ 5,258.27
   - Motion to Accept: Motion by Jeff, 2nd by Dylan – Passed

4. **Chair Report, (Andrew W):**

   Hi Everyone,

   I hope the month has been good.
   - We had a 3 support requests this past month, one of which was in person which we were able to fill which is great.
   - We also made a connection with a social worker at the ER at Providence St. Vincent's, who wants to make our program available for those in need at the ER. This will be a phone call only, as many patients will not be in the ER for longer than 4 hours. In my opinion we should have separate email address as this will be more urgent.
   - I also virtually attended the May assembly and gave a report on the current goings on at WCO.

   Thank you for your service,
   Andrew W.
   - **We need 12 Step Volunteers to get back to in-person/hospital visits. Currently we have @ 7 active male and 2 active female volunteers.**
   - **Reevaluating training schedule: will let you know ASAP.**

5. **Board Report, (Mark L):**
    - Hello, everyone! Thank you for attending tonight's WCO business meeting.
    - The big news for the month is that our office now has dedicated Internet access through Ziply Fiber. It took three days and two different technicians to figure out how to run fiber to our office. Thanks to the Ziply contractor, Ray, who found a data path that went through a neighboring tenant's office, we were able to get it installed.
    - Since we purchased our own router, the monthly bill will be $60 plus any applicable taxes. Our first bill is due on 6/13/2024.
    - I hope to meet with our office volunteers soon to train/retrain them on literature sales. The sales process is more efficient now that we have dedicated Internet. Anyone who might be interested in volunteering at our office should contact us at info@westsidecentraloffice.com. There is still no timeline when we will resume regular office hours. Right now, we can use two or three more volunteers. Depending on their availability, we can discuss when to hold open office hours.
    - On a personal level, May was a very busy month for me. So, I was unable to make a literature purchase nor work on our next printed meeting schedule.
    - I plan to make a literature purchase this week.
    - I also plan to work on our next printed meeting schedule this month. Hopefully we can have new printed meeting schedules by early July.
    - In the meantime, please review our meeting schedule on our website and report any changes so we can publish an accurate meeting schedule.
    - I plan to document the process for publishing our meeting schedule so someone else could possibly take it over. As I mentioned last year, we now have a process that imports meeting schedule pages from our online meeting schedule. This has streamlined the publication process.

6. **IT Report, (Mark L):**
    - Our hotline received 55 calls and consumed 135/300 prepaid minutes during our last billing cycle.
    - In May, our website had 2,352 visitors who viewed 7,535 web pages, or 243 web pages per day on average. These numbers were close to April's numbers which had one less day in the month and 2,178 visitors, 7,516 views or 250 views per day on average.
    - Today, I tried to add an email address to our business meeting email list. I was not able to do so because our domain service provider, GoDaddy, said they are migrating our email forwarding accounts to a new service called "professional email". I will not be able to add/remove any email addresses until the migration is complete. I was told in April that they would send notification when the migration would begin. I did not receive notification. Hopefully, the migration will be done soon.

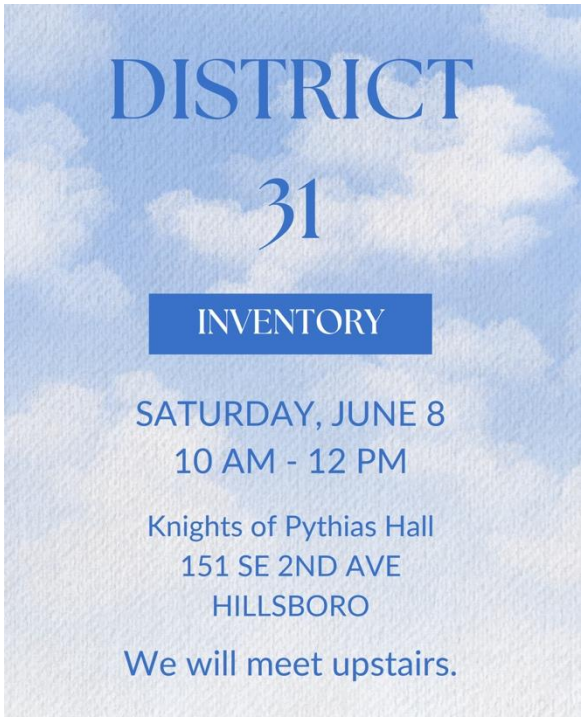
7. **Finance Report, (Mark L):**
    - Nothing to report.

8. **Outreach (vacant):**

9. **12 Step Call Chair (Clayton D.):**
    - Couple of hotline calls.
    - Greatest number from women in Portland suburbs.

- More female volunteers would be great to talk with female callers.
- Many 12 Step calls by women looking for a woman to speak with in the Beaverton area so WCO would very much appreciate all Beaverton women in AA that could take a 12th Step call.
- 4:1 ration of female to male callers.

10. **Hotline, (Jeff M.):**
    - Last month was to get with Clayton about 12/hotline workshop and we are working on that.
    - Mark L gave the numbers in the IT report.
11. **Newsletter Chair (Dawn W.):**
    - May Newsletter, feel free to send Dawn and email with your submission to newsletter@westsidecentraloffice.com or from the WCO Website at https://westsidecentraloffice.com/newsletter.
    - Great feedback on the Newsletter
12. **Announcement Related to Open Committees:**
    - Co-Chair, Treasurer, 12 Step Call Chair, AA Hotline Chair, Treatment Facilities Chair, Corrections Chair, Activities Chair, Office Volunteer Chair, PI Committee, CPC Committee.
    - **Please bring these open service positions back to your groups, sponsee's, and AA Fellows.**
13. **7th Tradition Break:**
    - When we observe the 7th Tradition in our meeting, you can use the following link to make an online contribution to WCO:
    - https://checkout.square.site/pay/3c2b1e44bdd24354b66bb270a7eda83b
14. **AA Announcements:**
    - District 31:
    - District 31 Inventory –



- Picnic
  - June 29th BBQ

- Area 58 Hospital Committee and District 21 Hospitals Workshop:

- WCO Twelfth Step Call Committee needs volunteers for the Hotline.
  - Female AAs are in great need!
  - Signup here: https://westsidecentraloffice.com/service/twelfth-step-calls

- Oregon CPC/PI Monthly Meeting
  Join Zoom Meeting
  https://zoom.us/j/97712923509?pwd=TC9RZmd6UytUSVlZbDJPc2RWTEpaQT09
  Meeting ID: 977 1292 3509
  Passcode: 638922
  Meeting ID: 977 1292 3509
  https://zoom.us/u/avnKGo4DM

- CPC/PI Workshop
  Presented by Area 58 and Portland Area Intergroup
  Sunday April 21st and 22nd, 2pm – 4pm
  Zoom Meeting:
  ID: 465 485 0055
  Passcode: 284 630

- **Chris H, Area 58 Treatment Chair:**
  Scan the QR Code to get more info on "Bridging the Gap" Service from the AA Member exiting treatment into the AA communities. The 1st 24hrs out of treatment is critical to success in AA and we would love to see all the help Treatment Committee.

  WCO website link to get involved: https://westsidecentraloffice.com/service/bridging-the-gap-committee

15. **Old Business:**
    - OPEN Positions:
      - Co-Chair, Treasurer, AA Hotline Chair, Treatment Facilities Chair, Corrections Chair, Activities Chair, Office Volunteer Chair, PI Chair, CPC Chair.
      - **Please** bring these open service positions back to your groups, sponsee's and fellows.
16. **New Business:**

    To: WCO

    From: Mark L, WCO President

    Motion: Form an Ad Hoc Committee to stock Big Books in Little Free Libraries.

    Current Practice: None.

    Intent and Purpose: Form an Ad Hoc Committee of volunteers who are available to deliver Big Books to Little Free Libraries this Summer (June through September). Volunteers can use a phone app, available at https://littlefreelibrary.org, to find Little Free Libraries near their current location. This motion also asks for funding of up to 40 (two cases) of Big Books to deliver to these libraries.

    Budgetary Impact: an increase of $451.20 (40 Big Books at $11.28/each) to the 2024 budget.

    Call the question: Scott, 2nd Clayton

    Urgent/Administrative: Pass

    Motion Vote: Pass

17. **Discussion/Questions:**

Motion to close: Motion by Jeff, 2nd by Dylan– PASSED.

Responsibility Statement