WCO Meeting Minutes 1/6/2025

Open 7pm with Serenity Prayer

- **Attendees:**
  - Andrew W. (**Interim** WCO Chair)
  - Mark L. (Bd. Pres., **Interim** Treasurer, **Interim** IT, **Interim** Finance Chair)
  - Jeff M. (WCO Hotline Chair/Board VP)
  - Scott C. (WCO Sec., Bd. Sec.)
  - Clayton D. (**Interim** WCO 12 Step Call Chair)
  - Paul V. (Men's Serenity Group)
  - Heidi H. (Spiritual Experience, IG Liaison)
  - Dylan M. (Care Group Liaison)
  - Roger N. (DCM D31)
  - Todd N. (Sunrise Session)
  - Curtis F. (D31 WCO Liaison)
  - Dave R. (Men's Serenity Group Liaison)
  - Michael R. (Early Wake Up Call Liaison)
- **Minutes from 12/2/2024:**
  - Amendments: Dave R (D31 WCO Liaison, Incoming) to Dave R. (Men's Serenity Group Liaison) Sent amended minutes 1/6/2025.
  - Motion as Amended: Dylan M., 2nd by Curtis F.
  - Passed by Poll Vote.
- **Interim Treasurer's Report, (Mark L):**
  - The Numbers:
    - Beg Balance: $ 13,380.73
    - Monthly Deposits: $ 926.47
    - Monthly Withdrawals: $ 1,053.15
    - Ending balance: $ 13,254.05
    - Prudent Reserve: $2,400.00
    - Liabilities: ($0.00)
    - Less budget not yet spent ($527.84)
    - **Cash Balance: $ 10,326.21**

- Motion to Accept: Motion by Dylan M., 2nd by Jeff M. – Passed
- What does WCO do with cash balances? Does WCO disperse as Groups do? (Heidi H)
  - WCO uses the cash balance for activities within the area WCO services, such as the Little Library Fund, we did this summer.

- **Interim WCO Chair Report, (Andrew W):**

  Hi Everyone,

  This past month has been busy, just not so much with WCO stuff. We had zero patient requests from the support call program, which is not too surprising as the holidays most likely saw many of the staff in and out of the office.

  I look forward to serving many alcoholics in the coming year with WCO services and continuing to grow our reach.

  Thank you for letting me be of service,
  Andrew W.

  - **We need 12 Step Volunteers to get back to in-person/hospital visits.**

- **Board President Report, (Mark L):**

  Welcome everyone to tonight's business meeting. I am Mark, your WCO President.
  - Happy New Year everyone! And welcome to tonight's WCO business meeting.
  - I hope everyone had a wonderful holiday season.
  - I can't believe it has been one year since we moved into our Tigard office space. It still feels like a new location to me. I suspect the slow literature sales last year was partially due to the move. We had a great month in December with literature sales. This was mostly due to the high demand of the Plain Language Big Book, but we sold other literature as well. Hopefully, December is the start of a new trend with literature sales at WCO. Big thank you to Dylan for handling most of the literature sales last month.
  - 2025 brings another exciting year for WCO, including WCO's 15th Anniversary next month! I can't believe it's been 15 years already!
  - As most of you know, we added Oregon City and Gladstone meetings to our online meeting schedule. They will also be a part of our next printed meeting schedule. We published one last Fall, so it may be Spring, at the earliest, when we print another edition.
  - I let the DCM of District 15 know that we are now including Oregon City and Gladstone meetings in our schedule. He informed District 15 GSRs about the change and would like to have us give a presentation at a future District 15 business meeting. They will reach out to us when they are ready for a presentation.
  - Hopefully, we will see more Gladstone/Oregon City Groups attend our business meeting soon.

- As we reported last month, AAWS sold out of Plain Language Big Books 2 weeks after it was released. The initial printing was 70,000 copies. I believe there will be a second printing available at the end of this month or in early February.
- We were running low on our stock of Plain Language Big Books when Portland Area Intergroup offered to sell us some more at cost. We bought 50 more copies. 16 copies were made available for resale and 34 copies for the Hospitals. Big thank you for Portland Area Intergroup for selling us these Plain Language Big Books at cost.
- At last month's meeting, we talked about trying out the Plain Language Big Book at the Hospitals. Let's make that happen sooner rather than later. That way, we will know if we can buy back for resale some of the Hospital Committee's Soft Cover Big Books or the Plain Language Big Books. We also have 20 Spanish Big Books available for the Hospitals too.
- Let's not sit on the $1200 of Hospital Literature for too long.
- A new edition of the A.A. Service Manual is now out. That means the 11 copies of the service manual we have in stock is now outdated. I plan to entertain a motion during tonight's new business to address this issue.
- And finally, I hope we can hold a workshop this year too. Perhaps a Hotline and 12th Step Call Workshop at our office location, in the conference room, would fit the bill. We held one of these many years ago and it was well received. This workshop may help us attract more Hotline and 12th Step volunteers as well.

- For purchases: https://westsidecentraloffice.com/literature or email your order to info@westsidecentraloffice.com.

- **Interim IT Chair Report, (Mark L):**
  - Our hotline received 38 calls and consumed 24/300 prepaid minutes during the billing cycle the November 16th through December 15th billing cycle.
  - For the entire year of 2024, our hotline received 623 calls or 52 calls per month on average and consumed 617 minutes or 51 minutes per month on average.
  - For comparison, in 2023, our hotline received 639 calls and consumed 664 minutes. So, the number of calls in 2024 was like 2023 and only down by about 2.5%. However, the call minutes were down by approximately 7.5% in 2024 compared to 2023.
  - As I mentioned in the last couple of reports, our call minutes are down, and this has to do with callers opting to leave voicemail more often than waiting on the line for the next available volunteer. We probably could improve this by decreasing the wait time for the caller. More hotline volunteers that are available during weekdays between 8am and 5pm can possibly help. Please help spread the word that we can use more hotline volunteers during that time frame.
  - Our website had 1800 users who viewed 9600 web pages or 310 web pages per day on average during the month of December.
  - Unfortunately, I don't have website statistics for all of 2024 since we switched our website stats model to Google Analytics in the middle of last year. But I do have stats for the last 6 months of 2024.

- Since June 1, 2024, our website had 12,000 users who viewed 62,000 web pages. On average, that is 2000 users and 10,333 web page views per month.
- Next year, I should have website stats for all of 2025.

- **Interim Finance Chair Report, (Mark L):**
  - This month's Treasurer Report reflects the ending balances of our 2024 budget and assets. Next month will include the new budget for 2025.
  - Great job spending all but $500 of our budget in 2024 for stated A.A. purposes!
- **Ad Hoc Committee Report**
  - Nothing to report.
- **Outreach (vacant):**
- **Interim 12 Step Call Chair (Clayton D.):**
  - One request in Dec from and OR City caller.
  - Need female volunteers, please.
  - Clayton will step down as Chair due to personal needs. We
  - **Volunteer submission form in at the URL below:**

  https://westsidecentraloffice.com/service/twelfth-step-calls
- **AA Hotline Chair, (Jeff M.):**
  - Busy month! New Year typical newcomer calls!
  - New submission for a hotline volunteer, submitted interest in all open positions. Hopefully he will attend our Feb meeting.
  - Hope to have a workshop soon for new volunteers.
  - **Always need volunteers at the link below:**

  https://westsidecentraloffice.com/service/a-a-hotline
- **Interim Newsletter Chair (Dawn W.) absent:**
  - December Newsletter is published! Please feel free to send Dawn and email with your submission to newsletter@westsidecentraloffice.com or from the WCO Website at https://westsidecentraloffice.com/newsletter.
- **Announcement Related to Open Committees:**
  - Treatment Facilities Chair, Corrections Chair, Activities Chair, PI Chair, CPC Chair,
  - **Please bring these open service positions back to your groups, sponsee's, and AA Fellows.**
- **7th Tradition Break:**
  - When we observe the 7th Tradition in our meeting, you can use the following link to make an online contribution to WCO:
  - https://checkout.square.site/pay/3c2b1e44bdd24354b66bb270a7eda83b

- **AA Announcements:**
  - **Area 58 November Quarterly Assembly**
    March 14, 15, 16
    Hosted on Zoom
    Registration link:
    https://www.aa-oregon.org/register-mar/

  - WCO Twelfth Step Call Committee needs volunteers for the Hotline.
    - Female AAs are in great need!
    - Signup here: https://westsidecentraloffice.com/service/twelfth-step-calls

  - **CPC/PI Workshop**
    Presented by Area 58 and Portland Area Intergroup
    2pm – 4pm
    https://zoom.us/j/97712923509?pwd=TC9RZmd6UytUSVlZbDJPc2RWTEpaQT09
    Meeting ID: 977 1292 3509
    Passcode: 638922

  - **Area 58 Treatment Committee:**
    Scan the QR Code to get more info on "Bridging the Gap" Service from the AA Member exiting treatment into the AA communities. The 1st 24hrs out of treatment is critical to success in AA and we would love to see all the help Treatment Committee.

    WCO website link to get involved: https://westsidecentraloffice.com/service/bridging-the-gap-committee

Treatment Center Volunteering

There are opportunities for everyone in **AA** at any stage in sobriety. Your story is wanted! People wanting to make a change are waiting to hear your "what it was like and what it's like now story". Please consider **sharing your message** and giving back which was so freely given to you!

Weekly Panel Meetings at:
Salvation Army Veterans-Family
14825 SW Farmington Road Beaverton, OR
Thursdays 4:00-5:00 pm

CPAH Affordable Housing
3333 SW 198th Ave
Aloha, OR
Thursdays 6:00-7:00 pm

Monthly panel meeting:

Solutions Group Northwest
3800 SW Cedar Hills Blvd
Unit 170
Beaverton, OR
Thursday night 6:00-7:30 pm

These panels are closed door invite only and if you'd like to participate please make contact to get your name on our call sheet to get you into our panel scheduling. (15-20 minute sharing each with 3-4 panelists men/women chairing together is the format).Fellowship members that wish to be more involved can also sign up for the treatment committee. Lots of opportunities for service.

Questions-Call/Text: Chad P (AA District 31 CTF) 503-729-8576

- **Old Business:**
  - **OPEN and Interim Positions:**
    - Chair, Treatment Facilities Chair, Corrections Chair, Activities Chair, PI Chair, CPC Chair, Outreach, 12-Step Call Chair, Newsletter Chair.
    - **Please bring these open service positions back to your groups, sponsee's and fellows.**

Motion to Vote for Approval: Motion Todd N., 2nd Paul V. – PASSE/APPROVED

- **New Business:**

  From: Mark L, President WCO

  Motion: Write off and donate 11 copies at $4/each of the old Service Manual that we offer sale.

  Current Practice: We currently have 11 copies of the old Service Manual for sale. Sale of the Service Manual has been slow at WCO. We ended up carrying more copies than usual since 2023 when we carried extra copies for sale at the 2023 PNC. We had the most sales of the Service Manual at the 2023 PNC.

  Intent and Purpose: AAWS released a new edition of the printed Service Manual in December 2024. We do not expect anyone to pay for the old Service Manual. This motion proposes that we write off our remaining stock of 11 copies of the old Service Manual. We can keep one copy for our Archives and offer the other 10 to anyone who wants them including Districts and Area 58 for their GSR Schools. We will then purchase the new edition of the Service Manual at $4/each, as part of a Literature order with AAWS. We will likely purchase 3-5 copies of the new edition this year. If we sell literature at a service conference this year, we will probably then purchase more.

  Budgetary Impact: The write off decreases our literature inventory by $44, but no change to the 2025 budget.

  - **Dylan 2nd**
  - **Motion Discussion:**
    - **Clayton - are you going to offer for free at the office or what is the intent.**
    - **Mark - yes, offer for free at the office or find a second home in another location.**
  - **Call the question: Dylan M.**
  - **Vote Urgent/Administrative: YES**
  - **Motion Vote: PASSED**

- **Business Meeting Discussion/Questions:**

Motion to close: Motion by Dylan M, 2nd by Curtis F. – PASSED.

Responsibility Statement