**WCO Meeting Minutes 4/6/2025**

**Open 7pm with Serenity Prayer**

- **Attendees:**
  - Andrew W. (**Interim** WCO Chair)
  - Mark L. (Bd. Pres., **Interim** Treasurer, **Interim** IT, **Interim** Finance Chair)
  - Jeff M. (WCO Hotline Chair/Board VP)
  - Scott C. (WCO Sec., Bd. Sec.)
  - Dylan M. (Care Group Liaison)
  - Dave R. (WCO Liaison Men's Serenity Group Liaison)
  - Laura G. (LO RAW Liaison)
  - Curtis F. (D31 Liaison)
  - Joe S. (Visiting Member)
- **Minutes from 12/2/2024:**
  - Motion: Curtis, 2nd by Dave
  - Passed by Poll Vote.
- **Interim Treasurer's Report, (Mark L):**
  - The Numbers:
    - Beg Balance: $13,186.63
    - Monthly Deposits: $1,198.48
    - Monthly Withdrawals: $519.22
    - Ending balance: $13,865.89
    - Prudent Reserve: $2,400.00
    - Liabilities: ($0.00)
    - Less budget not yet spent ($7,673.19)
    - **Cash Balance: $ 3,792.70**
    - Motion to Accept: Motion by Jeff, 2nd by Dave – **Passed**
- **Interim WCO Chair Report, (Andrew W):**

  Hi Everyone,

  Over the past month the Support call program received 2 patient requests, both resulting in calls. In February we had one, so two is an improvement.

  While I did write and submit a WCO report for the last assembly, the business meeting ran long and there was no time for central office reports.

Thank you to Mark for organizing the ad-hoc committee to create a position specific to the hospital support call program. That will be a vital position at WCO, and I hope we can keep it filled with willing AA members to ensure the program does not die.

Thank you for letting me be of service,

Andrew W.

- **We need 12 Step Volunteers to get back to in-person/hospital visits.**

- **Board President Report, (Mark L):**
  Welcome everyone to tonight's business meeting. I am Mark, your WCO President.
  - Welcome to tonight's WCO business meeting. We are glad you all are here tonight.
  - Our AD Hoc Committee to create a job description for the Hospitals Service Call Chair met through email and plan to present their recommendations tonight. I also plan to make a motion to add the recommended job description to our Guidelines during new business tonight.
  - We are out of printed meeting schedules. Thanks to everyone who picked some up. Besides being a tool for the A.A. newcomer, they are a great outreach tool as well.
  - I hope to have a Spring printed meeting schedule ready for the printers by the end of this month. So, please check your A.A. Group information on our website and send us any updates soon.
  - Our office had a decent number of literature sales this past month. Thanks to Dylan for handling most of the sales!
  - We sold out of some things, so we are placing a literature order this week. Let me know if there is a piece of A.A. literature you are looking for so I can order it if it is out of stock. I will probably place the order in the next day or two.

  - For purchases: https://westsidecentraloffice.com/literature or email your order to info@westsidecentraloffice.com.

- **Interim IT Chair Report, (Mark L):**
  - Our hotline received 43 calls and consumed 25/300 prepaid minutes during the last billing cycle.
  - Last month, our website received approximately 1700 users who viewed 8800 web pages or 284 web pages per day on average.

- **Interim Finance Chair Report, (Mark L):**
  - Nothing to report
- **Ad Hoc Committee Report**

  **<u>WCO Ad Hoc Committee Report</u>**
  4/7/2025

  Andrew W, Scott C, Joe S, Mark L

  An Ad Hoc Committee was formed at the 3/3/2025 WCO business meeting to recommend a job description for a new WCO position called the *Hospitals Service Call Committee Chair*. The Ad Hoc Committee recommends that the following job description be added to the WCO Guidelines:

  **Hospitals Service Call Chair** - 2 years continuous sobriety suggested - 2-year term

  - Has the time and energy to serve the Westside Central Office well
  - Maintains a list of 12 step call volunteers that are available for in-person and/or over the phone 12th Step calls with hospital patients
  - Receives 12 step call requests from participating hospital staff
  - When possible, match up 12 step call requests to 12 step call volunteers based on their gender and age
  - Makes a written report at WCO monthly business meeting
  - Well-grounded in the A.A. Twelve Traditions, becoming familiar with the "A.A. Guidelines for Treatment Facilities Committees" and "A.A. Guidelines for A.A. Answering Services" from G.S.O., and becoming familiar with the principles and practices of the Westside Central Office
  - Coordinates and cooperates with Oregon Area 58, Districts, and Intergroups
  - Elected in September by Third Legacy Procedure, as outlined in the A.A. Service Manual
  - Submits an itemized annual budget for the following calendar year, by no later than the date of the October Westside Central Office business meeting, to the Finance Committee Chair
  - Has right of participation, motion making, and voting
  - Failure to meet qualifications or report at/attend 2 consecutive Westside Central Office business meetings will result in an open position
- **Outreach (OPEN):**

- **Interim 12 Step Call Chair (OPEN):**
  To volunteer to be a 12 Step Call Volunteer, fill out the questionnaire at:
  https://westsidecentraloffice.com/service/twelfth-step-calls
- **AA Hotline Chair, (Jeff M.):**
  - We had 43 number of calls in March.
  - **Always need volunteers at the link below:**

  https://westsidecentraloffice.com/service/a-a-hotline
- **Newsletter Chair (Dawn W.)**
  - March Newsletter is published!
  - People are enjoying the extra flyers! Please email Dawn to get your flyer in the newsletter.
  - Please feel free to send Dawn and email with your submission to: newsletter@westsidecentraloffice.com or from the WCO Website at https://westsidecentraloffice.com/newsletter.
- **AA Announcements:**
  - **The Oregon Area 58 Safety and Inclusivity Committee** meets on the first Monday of each month before this meeting at 6pm. You can email Bonnie at si@oregon-aa.org if interested in joining the meeting.
  - **Area 58 March 2025 Quarterly Assembly**
    March 14, 15, 16
    Hosted on Zoom
    Registration link: https://www.aa-oregon.org/register-mar/

- **WCO Twelfth Step Call Committee** needs volunteers for the Hotline.
  - Female AAs are in great need!
  - Signup here: https://westsidecentraloffice.com/service/twelfth-step-calls

- **CPC/PI Workshop**
  Presented by Area 58 and Portland Area Intergroup
  2pm – 4pm
  https://zoom.us/j/97712923509?pwd=TC9RZmd6UytUSVlZbDJPc2RWTEpaQT09
  Meeting ID: 977 1292 3509
  Passcode: 638922

- **Area 58 Treatment Committee:**
  Scan the QR Code to get more info on "Bridging the Gap" Service from the AA Member exiting treatment into the AA communities. The 1st 24hrs out of treatment is critical to success in AA and we would love to see all the help Treatment Committee.

  WCO website link to get involved: https://westsidecentraloffice.com/service/bridging-the-gap-committee

# Treatment Center Volunteering

There are opportunities for everyone in **AA** at any stage in sobriety. Your story is wanted! People wanting to make a change are waiting to hear your "what it was like and what it's like now story". Please consider **sharing your message** and giving back which was so freely given to you!

**Weekly Panel Meetings at:**
**Salvation Army Veterans-Family**
**14825 SW Farmington Road Beaverton, OR**
**Thursdays 4:00-5:00 pm**

**CPAH Affordable Housing**
**3333 SW 198th Ave**
**Aloha, OR**
**Thursdays 6:00-7:00 pm**

**Monthly panel meeting:**

**Solutions Group Northwest**
**3800 SW Cedar Hills Blvd**
**Unit 170**
**Beaverton, OR**
**Thursday night 6:00-7:30 pm**

These panels are closed door invite only and if you'd like to participate please make contact to get your name on our call sheet to get you into our panel scheduling. (15-20 minute sharing each with 3-4 panelists men/women chairing together is the format).Fellowship members that wish to be more involved can also sign up for the treatment committee. Lots of opportunities for service.

**Questions-Call/Text:** Chad P (AA District 31 CTF) 503-729-8576

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- **7th Tradition Break:**
  - When we observe the 7th Tradition in our meeting, you can use the following link to make an online contribution to WCO:
  - https://checkout.square.site/pay/3c2b1e44bdd24354b66bb270a7eda83b

- **Old Business:**
  - **OPEN and Interim Positions:**
    - Chair, Treatment Facilities Chair, Corrections Chair, Activities Chair, PI Chair, CPC Chair, Outreach, 12-Step Call Chair.
  - Todd N. is working on a flyer the advertises the positions available and what WCO does and differs from PAI and will make available at next WCO Business Meeting.
    - 4/6/2025 – Todd is working on this. We will resume discussion/review next month.

  **<u>Please</u> bring these open service positions back to your groups, sponsee's and fellows.**

  - **New Business:**
    - Mark made a motion (below): "Create a Chair for the Hospitals Service Call Committee."
      - Jeff made motion for open discussion.
        ....1. Curtis asked – will this replace the 12 Step Call Chair?
        ....2. Mark – No, this is a separate Chair position.
        ....3. Jeff – The two Chairs will probably have some cross over but stay separate.
        ....4. Mark – The volunteer list will most likely be the same.
        ....5. Andrew – We may need to create an in-person volunteer list, however, the phone call requests could be shared.
      - Call the question - Jeff
      - Urgent / Administrative - Yes
      - Vote to "Create a Chair for the Hospitals Service Call Committee." – Yes

        **To:** WCO

        **From:** Mark L, WCO President

        **Motion:** Create a Chair for the Hospitals Service Call Committee.

        **Intent and Purpose:** Add the following job description to the WCO Guidelines:

        **Hospitals Service Call Chair** - 2 years continuous sobriety suggested - 2-year term

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**Budgetary Impact:** No budgetary impact to add the Chair, but when filled, the Chair can request a budget that requires approval at a WCO business meeting.

- **This has an active program, and this position needs fill ASAP.**
  - **Look for description on WCO and the WCO Newsletter soon.**

- **Business Meeting Discussion/Questions:**
  - **Next WCO Board Meeting will be held May 5th, Cinco de Mayo, following the May WCO Business Meeting.**

**Motion to close:** Motion by Dylan M, 2nd by Jeff – PASSED.

Responsibility Statement